

**VILLAGE OF PARISH
BOARD OF TRUSTEES
DECEMBER 17,2008**

REGULAR MEETING

Mayor Heagle called the meeting to order at 7 PM. All said the pledge.

Present: Leon Heagle, Mayor
Neil Chatterton, Trustee
Scott Allardice, Trustee
Patricia Lewis, Trustee

Robert Ventre, Attorney
Kevin Dwyer, Village Treasurer

Absent: Daniel Dalin, Trustee

Also Present: Steve Stauffer, VRI; Nancy Bookheimer, Secretary & Mary Houghton, President, Parish Library; Doug Jordan & Dale Chapman, Town Board Councilors; Paul Baxter, Tug Hill Representative; Eric Pond, P.E. of Barton & Loguidice; Robert Guminiak, P.E. & Tim Burley, P.E. of Burley-Guminiak & Associates.

Approval of Minutes:

Motion made by Trustee Allardice to accept the minutes of the November 19, 2008 Public Hearing regarding the property at 2992 West Main Street, owned by Paulette and Delbert Hoyt, 2nd by Trustee Lewis, carried.

Motion made by Trustee Lewis to accept the minutes of the November 19, 2008 Public Hearing to consider a proposal zone change to the Commercial District of all land annexed which is located North of St. Rte 69 and East of I 81 in the Village of Parish, 2nd by Trustee Allardice, carried.

Motion made by Trustee Lewis to accept the minutes of the November 19, 2008 regular Village Board meeting, 2nd by Trustee Chatterton, carried.

Reports:

Legislator, Barry Leemann: Tabled, Legislator Leeman not present.

Building Inspector & Code Enforcer, Harold Babcock: Mayor Heagle read the report for November 2008 to the Board.

Motion was made by Trustee Chatterton to accept the Building Inspector & Code Enforcer report for November 2008, 2nd by Trustee Lewis, carried.

Sewer Plant Report, V.R.I. Inc.: Steve Stauffer went over the WWTP report for November with the Board. Mayor Heagle asked Steve about a pump issue on Montgomery Street. He stated if it is a Gehring pump to get him the information on purchase date, serial number and any other information to him and he will have Attorney Ventre write a letter to Gehring regarding these issues. Mayor Heagle also asked Steve for a report of where the contractors are with the contract, as he will not make the final payment until they are all done.

Motion was made by Trustee Lewis to accept the Sewer Plant report for November 2008, 2nd by Trustee Allardice, carried.

Kevin Dwyer's treasurer's report on the WWTP financials was given to the Board for review.

Tug Hill Representative, Paul Baxter: Tabled, Paul Baxter not present at this time.

Recreation Committee, MaryLou Guindon: Tabled, MaryLou Guindon not present

Chamber of Commerce, Dan Dalin: Tabled, Dan Dalin not present.

Task Force Committee: Mayor Heagle discussed the issue with the change in 69 & Church Street.

Water Committee, Eric Pond: Eric Pond of Barton & Loguidice said he felt there would be significant funds available for sewer and water projects. Mayor Heagle said he talked with Dave Turner regarding the water project and with Mary Chappel at Municipal Solutions who is working on a letter for the State Senate and State Assembly. Discussion followed with Mayor Heagle and Eric Pond regarding funding, grants and applications. Trustee Allardice asked Eric Pond about funding for engineer studies. Mayor Heagle felt that in the spring they could look into a study and cost for the water project but that right now the WWTP is a priority.

Library Report, Nancy Bookheimer: Nancy Bookheimer, Secretary of the Library Board gave the annual Library report for 6/1/07 to 5/31/08 to the Village Board. Nancy talked about the new automation circulation system and the children/young adult section. She stated they had a donation of new computer tables and chairs. The Library had a new exterior face lift also. She then went over some statistics. It was a very good report.

Grievances & Concerns: There were none.

Unfinished Business:

Sewer Treatment Plan Restoration: Mayor Heagle stated the plant is pretty well sewed up for the winter. He is waiting for a report on the completion of work. He discussed with the Board issues with water in the pump stations and an issue near the school. Mayor Heagle had a price quote from Snyder Technical Services for the semi-annual PM Maintenance Service to the blowers at the plant for \$255.00. Trustee Allardice said he noticed the electric bill was lower at the plant. Mayor Heagle stated that they are only running one blower.

Motion was made by Trustee Chatterton to accept the quote from Snyder Technical Services for \$255.00 for the semi-annual PM Maintenance Service, 2nd by Trustee Allardice, carried.

Update on Engineering on Treatment Plant: Mayor Heagle stated that Mary Chappel has not heard anything and he has not heard from Jack Dodson. They are waiting on the engineers report. Mayor Heagle stated on Monday he received a call from Senator Aubertine saying the Senate has passed the bill and it will now go to the Governor.

Proposal on Culvert and Ditch on Union Street: Mayor Heagle had nothing at this time.

Timber theft on Former Dump: Mayor Heagle stated he has been unable to reach the officer on this and not sure where it is at. The other landowner called the DA's office several times with no response.

Renovations to Building: Mayor Heagle said they are pretty well done with the renovations to the building for now but will need blinds for the meeting room windows.

Sewer Charge on Vacant Property Discussion/Action: Mayor Heagle asked Attorney Ventre if he has done anything on this. Attorney Ventre stated if the properties joined were done through the process, boundary line change, then no. Mayor Heagle said they were not done through the proper process. Mayor Heagle told the Board they do have to keep in mind that the Parish Elementary School will close in 2009 and they may need a meeting with the school board. Discussion followed on delinquent school sewer fees that are yet unpaid. Mayor Heagle stated that at the Task Force meeting there was discussion on the school building.

Action on Hoyt Property: Mayor Heagle said this has been delayed a month due to a lien on the property through the Fulton Savings Bank. Attorney Ventre said he has sent a letter to the bank requesting to demolish the building.

Action on Zoning Regulation: Attorney Ventre stated the zoning should to go to County Planning. Mayor Heagle gave the information to Kevin Dwyer so the Planning Board can look it over. At the January meeting Attorney Ventre and Mayor Heagle would like to meet with the Planning Board to discuss the zoning change. Mayor Heagle gave Attorney Ventre a map of the area.

Mayor Heagle interrupted the meeting to introduce Robert Guminiak and Tim Burley, Project Engineers for Burley-Guminiak located out of Camden. They became aware of the WWTP issues through Ken Scherrieble of VRI. They were given a tour of the plant this morning. Robert Guminiak said they have been in business for 13 years and work with small rural communities. They have 2 mayor projects in Scriba and have been getting good funding for communities with water and wastewater projects. Discussion followed.

Motion was made by Trustee Allardice to allow Burley-Guminiak, project engineers to ask around so they may see where the issues lie with the funding at the WWTP, 2nd by Trustee Chatterton, carried

New Business:

Appoint Eve Newton to Five Year Term on Library Board:

Motion was made by Trustee Allardice to renew Eve Newton's term for another five years on the Library Board, 2nd by Trustee Lewis, carried

Pass Resolution for Polling Place and Voter Registration:

Motion was made by Trustee Allardice to offer the Mills Petrie Gym building as the polling place for the March 18, 2009 election and to have two (2) registration days to be held in the Village Clerks office on February 2nd and 4th, 2nd by Trustee Chatterton, carried.

Letter of Resignation for Planning, ZBA & Grievance Boards: Mayor Heagle read a letter of resignation to the Board for the Planning, ZBA & Grievance Boards clerk position from Pat French. He said the Town has advertised the position.

Motion was made by Trustee Allardice to accept the letter of resignation for the Village of Parish Boards Clerk position and to wait to see whom the Town Board approves, 2nd by Trustee Lewis, carried.

Letters: Mayor Heagle had a letter from FEMA that said they closed their file on the funding we received but the Village needs to keep the records on file.
Mayor Heagle read a letter from the Town Board regarding a complaint of noise during Judge Wert's court night. Discussion followed.

Trustee Allardice stated he would never again insulate the attic on a court night. Mayor Heagle stated he was made aware that 2 of the Councilors on the Town Board would be foiling our Village Board meeting minutes every month. Paul Baxter suggested putting them on the municipal web site, which would eliminate the foiling.

Motion was made by Trustee Allardice for the Village Clerk to email the minutes of every Village Board meeting to Paul Baxter and he will put them on the Municipal Web Site, 2nd by Trustee Lewis, carried.

Tug Hill Representative, Paul Baxter: Paul said Tug Hill would be mailing after the first of the year post cards for a session on January 20th.

Winter Parking for Village: Mayor Heagle stated the Village has to put a notice out regarding the no parking on Village Streets for the winter.

Motion was made by Trustee Allardice to put a legal notice in the paper that there will be not parking on the Village of Parish Streets between the hours of 1 AM and 7 AM from December 1st through April 1st, 2nd by Trustee Lewis, carried.

Transfer of Funds and Authorize Payment of Bill: Treasurer Kevin Dwyer asked the Board to approve the transfer of \$4000 from the General Fund to the Sewer Fund to pay the December sewer bills and to authorize the payment of the USDA bill before the January 2009 meeting.

Motion was made by Trustee Chatterton to give authorization to Treasurer Kevin Dwyer to transfer \$4000 from the General Fund to the Sewer Fund to pay the December sewer bills and authorization to pay the USDA bill before the January 2009 meeting, 2nd by Trustee Lewis, carried.

Payment of Bills:

General Fund in the amount of \$5,670.34

Motion was made by Trustee Lewis to pay the General Fund bills for vouchers #0701 through #0729 for a total warrant of \$5670.34, 2nd by Trustee Allardice, carried.

Sewer Fund in the amount of \$9,145.19

Motion was made by Trustee Lewis to pay the Sewer Fund bills for vouchers #0701 through #0717 for a total warrant of \$9,145.19, 2nd by Trustee Chatterton, carried.

Motion made by Trustee Chatterton to adjourn the meeting at 9:15 PM, 2nd by Trustee Allardice, carried.

Respectfully submitted,

Patricia French,
Village Clerk