

**VILLAGE OF PARISH
BOARD OF TRUSTEES
AUGUST 26, 2009**

SPECIAL MEETING

Meeting opened at 7 PM by Mayor Heagle.

Present: Leon Heagle, Mayor Neil Chatterton, Trustee
Patricia Lewis, Trustee Scott Allardice, Trustee
Dan Dalin, Trustee

Also present: Kevin Baxter, Village Treasurer; Paul Baxter, Tug Hill Representative

Select Grant Administrator for CDBG-R: Mayor Heagle stated that the Village sent out letters as required for bids for the CDBG-R and have only received one bid. After he, Kevin and Pat watched the web cast today Mayor Heagle called the State to let them know the Village had only received one bid. Mayor Heagle received a call back and answered some questions then was told to accept the one bid we received. The bid received was from Toma Development Consultants and Mayor Heagle went over the application and what tasks Bernie Toma would do as administrator. The total proposed cost for Toma Development Consultants, Bernie Toma, as Administrator for the CDBG-R was \$20,000.

Motion was made by Trustee Dalin to accept the bid from Toma Development, Bernie Toma as Administrator for the CDBG-R for a proposed cost of \$20,000, 2nd by Trustee Chatterton, carried.

Vote taken:	Trustee Chatterton	yea
	Trustee Dalin	yea
	Trustee Allardice	yea
	Trustee Lewis	yea
	Mayor Heagle	yea

Appoint signatories to authorize CDBG-R draw down: Mayor Heagle explained to the Board the process of expending funds for the CDBG-R and that it requires we have 2 signatories for checks which are Kevin Dwyer Treasurer, Mayor Heagle and alternate Trustee Patricia Lewis already appointed and 2 signatories to approve the request for funds.

Motion was made by Trustee Dalin to approve Trustee Chatterton and Trustee Allardice as the 2 signatories for the draw down, 2nd by Trustee Lewis, carried.

Motion was made by Trustee Chatterton to approve Trustee Dalin as the alternate signatory for the draw down, 2nd by Trustee Lewis, carried.

Benches at Canfield Park: Mayor Heagle said he would like Board to vote on the benches for the Route 69 Streetscape at Canfield Park. There was further discussion on the bump out in the park by the Library. Mayor Heagle would like documentation on the parking area for the Library.

September Joint Board Meeting – move from 10th to 17th: Mayor Heagle felt there was no need to have another Joint Board meeting unless its an important issue, on an as needed basis. Discussion followed. Mayor Heagle said he would tell Supervisor Stelmashuck that the Board feels there should only be Joint Board meetings when it is necessary.

Planning Board & ZBA training time roll over: Mayor Heagle stated some members have more training hours than required for the year and the Board needs to consider whether the hours can be rolled over to the next year. Discussion followed.

Motion was made by Trustee Allardice to authorize the extra training time hours for the Planning & ZBA Board members, to be rolled over to the next year, 2nd by Trustee Lewis, carried.

Mayor Heagle did say he sent a letter to one ZBA Board member that has not attended any training since he started on the Board. He asked him to either take the training or step down.

Codes Officer until October 1, 2009: Mayor Heagle said the Town had a discussion on the need for a temporary Codes Officer as Bob Dalton is on vacation till October 1st and they appointed John Dunham to cover. John will be in one night a week for the Town. Mayor Heagle said the Village has to find someone while Bob Dalton is away. Discussion followed. Mayor Heagle suggested asking John Dunham for up to 4 hours a week. Kevin Dwyer said the Planning Board discussed this as John is on the Planning Board, and there would be no conflict of interest, that John would just not vote where applicable. Mayor Heagle asked Kevin Dwyer to call John and ask him to come to the meeting.

Motion was made by Trustee Chatterton to ask John Dunham to be temporary Codes/ZEO officer for up to 4 hours a week at \$10.76 an hour plus mileage within the Village, 2nd by Trustee Allardice, carried.

**Village of Parish, Special Board meeting
August 26, 2009, Continued**

Electric line for microwave & soda machine: Mayor Heagle said there is a very bad issue with the old wiring in the hall as it keeps knocking out the circuit. He wants to get new wiring for the microwave & soda machine. He said there are plenty of empty circuits in the box in the basement.

Motion was made by Trustee Chatterton to have put in the necessary 12.2 wiring with ground for the microwave and soda machine, 2nd by Trustee Lewis, carried.

Mayor Heagle said they would try the old microwave out on the new circuit otherwise get a new microwave.

Motion was made by Trustee Allardice to authorize Mayor Heagle to purchase a new microwave is needed, 2nd by Trustee Lewis, carried.

Temporary Codes Officer continued: At 7:40 PM John Dunham arrived and Mayor Heagle told John about the Villages need for a temporary Codes Officer. He explained that the Board had discussed it and would offer up to 4 hours a week in the evening at \$10.76 an hour plus mileage within the Village, to be kept separate from the Town. Mayor Heagle wants to let the residents know his hours. John Dunham discussed his hours, availability and what needs to be done to catch up. Discussion followed. John Dunham agreed to be temporary CEO/ZEO for the Village at \$10.76 an hour plus mileage within the Village. Discussion followed on the need for fence laws.

Motion was made by Trustee Allardice to adjourn the meeting at 8 PM, 2nd by Trustee Chatterton, carried.

The clerk emailed Toma Development Consultants, Bernie Toma, to let him know the Village Board accepted his bid for Administrator for the CDBG-R.

Respectfully submitted,

Patricia French,
Village Clerk