

**VILLAGE OF PARISH  
BOARD OF TRUSTEES  
SEPTEMBER 23, 2009**

**SPECIAL MEETING**

Meeting opened at 7:02 PM by Mayor Heagle.

**Present:** Leon Heagle, Mayor  
Patricia Lewis, Trustee  
Neil Chatterton, Trustee  
Scott Allardice, Trustee

**Excused:** Daniel Dalin, Trustee

**Also Present:** Tim Burley, Burley-Guminiak & Associates; Kevin Dwyer, Village Treasurer

**Selection of Engineer qualification proposals:** Mayor Heagle passed out a letter to the Board from the Attorney regarding the two proposals received for an Engineer. Mayor Heagle asked if anyone wanted to look at the proposals or had any questions to do so now before they accepted one. The two proposals received were from Bernier, Carr & Associates, PC from Watertown, New York and Burley-Guminiak & Associates from Canton, New York. There was discussion on why the Bernier proposal was barely received on time. When they called the Mayor they said they had not received the notification till a couple of days before the dead line date. The Mayor said everyone knows the Village has received funding. Discussion followed on the RFQ (request for qualifications) with comments for and against the proposals.

**Motion** was made by Trustee Chatterton to accept the Burley-Guminiak & Associates proposal as the Engineer for the WWTP as they know our problems and work well with the operator and contractors, 2<sup>nd</sup> by Trustee Lewis, carried.

Roll taken:	Trustee Neil Chatterton	yea
	Trustee Scott Allardice	yea
	Trustee Patricia Lewis	yea
	Mayor Leon Heagle	yea

**Resolution on SEQR:** Tim Burley handed out a copy of the SEQR to the Board members so they could review it with him as he explained the process. There was a letter of responsibility to the lead agency, which he explained is the Village Board. He has taken photos of grinder pumps and pump stations, as the agency wanted to review the project, and included the chlorination – de-chlorination. The paper work also included a letter from the NYS Department of Environmental Conservation and US Department of Interior with assistance from the USDA and the SHIPO letter. Pages 2 through 10 were filled out for the Board by Burley-Guminiak and reviewed by the Board. Tim Burley told the Mayor to keep phase I on file. Phase 2 was reviewed with the Boards input. Tim Burley felt the Board needed a resolution accepting the SEQR. See attached resolution.

**Motion** was made by Trustee Lewis to accept the SEQR resolution, as it will have no significant or permanent impact on the environment, 2<sup>nd</sup> by Trustee Chatterton, carried.

Roll taken:	Trustee Neil Chatterton	yea
	Trustee Scott Allardice	yea
	Trustee Patricia Lewis	yea
	Mayor Leon Heagle	yea

**Letter to NYS DOT:** Mayor Heagle had the Board review a letter to the NYS DOT stating that the Village of Parish has jurisdiction on Canfield Park.

**Motion** was made by Trustee Chatterton to authorize Mayor Heagle to submit this letter to Mr. George Doucette, Jr., P.E. at the NYS DOT in Syracuse, 2<sup>nd</sup> by Trustee Lewis, carried.

**Church & Mill Street paving:** Mayor Heagle asked the sewer plant operator to purchase risers to raise the pump station covers for paving on Church and Mill Streets. One cover on the manhole at Union and Church Street was not made anymore in the size needed so they will be putting in a new one tomorrow. The Mayor said the manhole in back of the Parish United Methodist Church by the Rhinehart residence was depressed and had a lot of broken concrete. Greg took pictures and Mayor Heagle has not printed them yet. He did get a proposal from Henderson Brothers to fix the manhole for \$1938.00 and they can fix it on Friday. Trustee Allardice wanted to know if the CHIPS fund could cover this repair. Mayor Heagle said it was a sewer issue and the money had to come from the sewer fund.

**Motion** was made by Trustee Allardice to authorize Henderson Brothers to repair the manhole and tile on Church Street for \$1938.00, 2<sup>nd</sup> by Trustee Chatterton, carried.

Mayor Heagle did say that if there is money left in the CDBG-R after the projects are done, this project could be applied to the funding.

**Mobile Service Station paving:** Trustee Allardice asked about the mobile station paving the driveways as there is a manhole in or near one of the driveways. Mayor Heagle will send VRI to check this so it is not paved over.

**WWTP Funding:** Tim Burley talked about continuing to apply for CDBG-R funding for two pump stations, plant blowers, variable speed drives and a couple of manholes. Tim said that Bernie Thoma would be sending an application for HUD soon to cover this project. Mayor Heagle stated the \$415,000 would be used in total to pay Jack Dodson and Burley-Guminiak. Discussion followed regarding funding and grants. Tim Burley felt the Village really has to exhaust the HUD funding.

**Water Project:** Mayor Heagle asked Tim Burley about the water project. Discussion followed.

**Motion** was made by Trustee Allardice to adjourn the meeting at 8:10 PM, 2<sup>nd</sup> by Trustee Lewis, carried.

Respectfully submitted,

Patricia French,  
Village Clerk