

**VILLAGE OF PARISH
BOARD OF TRUSTEES
DECEMBER 16, 2009**

PUBLIC HEARING

Meeting opened at 7:00 PM by Mayor Heagle.

Present: Leon Heagle, Mayor Patricia Lewis, Trustee
Neil Chatterton, Trustee
Scott Allardice, Trustee

Also Present: John Dunham, Temporary CEO; Steve Stauffer, VRI; Kevin Dwyer, Village Treasurer

The Purpose of the Public Hearing is to consider removal of ZBA member Ronald Canfield from the ZBA Board.

Mayor Heagle explained that Mr. Cangield has not done any training as required. Mr. Canfield was sent letters without any response back to the Village. Discussion followed.

Trustee Chatterton suggested writing Mr. Canfield a letter and notifying him that because he has not taken training he cannot be on the ZBA Board.

Motion was made by Trustee Lewis to close the Public Hearing at 7:04 PM, 2nd by Trustee Allardice, carried.

Respectfully submitted,

Patricia French,
Village Clerk

**VILLAGE OF PARISH
BOARD OF TRUSTEES
DECEMBER 16, 2009**

REGULAR MEETING

Meeting opened at 7:05 pm by Mayor Heagle. All said the pledge.

Present: Leon Heagle, Mayor Neil Chatterton, Trustee
Scott Allardice, Trustee Patricia Lewis, Trustee
Daniel Dalin, Trustee

Also Present: Steve Stauffer, VRI; John Dunham, Temporary CEO; Kevin Dwyer, Treasurer

Approval of Minutes:

Motion was made by Trustee Chatterton to approve the minutes of the November 18, 2009 regular Village Board meeting, 2nd by Trustee Lewis, carried.

Reports:

Legislator Barry Leemann: Tabled, Legislator Leemann not present.

Building Inspector & Code Enforcer: John Dunham stated he checked the Citgo station apartment above the car wash and liquor store. He said the apartments are still under construction, he also needs engineering drawings on the apartments, the electric is not complete and they need to apply to renew the permit for construction as it has expired. He said Harold Babcock issued a permit for the pizza shop, dog groomer and apartment. John Dunham does not think they are being charged for sewer on the dog groomer and 2 apartments, that it should be 3 units. Mayor Heagle said they need to be charged for 3 units and he needs to be sent a letter with an extension on the penalty, 30 days from receipt of bill. Trustee Allardice asked about inspection of the apartment and does it have a certificate of occupancy? John Dunham said the residence on South Railroad and Union Streets are to be a seasonal residence and they will be bringing in the plans. The Candlelight turned in as built drawings, replaced the floor in the dining room and may open in January. John said the resident we sent a letter to regarding the camper parked too close to the road has put in a wood stove in the garage with the pipe out the window and he is working on this. John said he has done some of the fire inspections.

Motion made by Trustee Dalin to accept the CEO report for the month of November 2nd by Trustee Chatterton, carried.

Sewer Plant Report, VRI, Inc.- new tires for truck: Steve Stauffer went over the VRI report with the Board. He said the pump on 15 Montgomery Street went down and is not fixable. They still have not heard from Bat Con on the Chlorine-analyzer. Mayor Heagle said he talked with John from Burley-Guminiak this week about this issue and feels Bat Con should install the analyzer because of the warranty. He hopes to hear from Tim Burley on this shortly.

Motion made by Trustee Lewis to accept the VRI report for the month of November, 2nd by Trustee Allardice, carried.

Mayor Heagle stated that the sewer plant truck needs a set of new tires. He thinks they can get state bid tires. The tires on the truck are about 9 years old.

Motion was made by Trustee Allardice to get tires for the sewer plant truck using state bid, 2nd by Trustee Chatterton, carried.

Mayor Heagle said he would get back to Steve Stauffer on the tires.

Tug Hill Representative, Paul Baxter: Tabled, Paul Baxter not present.

Recreation Committee: Tabled, no one present.

Chamber of Commerce, Dan Dalin: Dan Dalin thanked everyone for the Christmas program and tree lighting on December 5th. He stated the Elves at Work are in progress in the gym.

Tug Hill Representative, Paul Baxter: Paul Baxter talked about the COG Conference and stated that tomorrow night he and Mayor Heagle would be going to a Tug Hill meeting to see what plans they have and how it will affect the Village of Parish. He said he is working on training programs for 2010. He had a couple of transactions for the Salmon River account for annual web hosting but everything else could wait till next month.

Motion made by Trustee Dalin to pay the annual web-hosting bill, 2nd by Trustee Chatterton, carried.

Task Force Committee: Mayor Heagle apologized for not having any minutes. He said they are almost done with the East and West Main Street easements and the settling pond down by Millers. The property owners have agreed to the canoe landing. Mayor Heagle stated that a decision on the library driveway must be made by the end of January and if the Library cannot decide the Village Board would. He said he thought he saw a dump truck in the Library parking lot and they may have picked up the contaminated soil from the fuel tank removal. Discussion followed.

Water Committee, Scott Allardice: Scott Allardice said he has not talked with the engineer in awhile. The engineer is mapping the pipeline options.

Village of Parish, Board of Trustees Meeting, December 16, 2009

Continued

Grievances or Concerns of the Public:

- Letters:**
1. Oswego County Emergency Management office – Mayor Heagle read the letter to Board with the new declaration guidelines.
 2. Solarbility – Regarding energy conservation and Mayor Heagle said he forwarded this to Tim Burley.
 3. Mayor Heagle said the office was inspected by Municipal Insurance Co. and everything was good but the fire extinguishers. He had Jerome come in and Mayor Heagle went through the buildings with him. He has asked the Library and Sewer Plant for the locations of all their extinguishers and will set up a folder with all the locations for the fire extinguisher inspections. He said they had to put up markers above the extinguishers.
 4. Letter from PathFinder Bank introducing a new representative – Jennifer Wright.
 5. Letter with Cornell Co-op and BOCES reports.

Unfinished Business:

Sewer Treatment Plant Restoration & Update on Engineering – Award bid for Grinder Pump Replacement Project & Resolution – Quarterly report #2 for CDBG-R – drawdown CDBG-R:

Mayor Heagle opened the bids for the Grinder pump project on Monday with John from Burley-Guminiak. John took the bids and checked them out and recommended the Wilkins bid. Mayor Heagle said all the bids came in \$100,000 under the estimated cost.

The Resolution to award Village of Parish Grinder Pump Replacement Contract No. 1 was read by Mayor Heagle to the Board.

Motion was made by Trustee Chatterton to accept the Resolution, 2nd by Trustee Dalin, carried.

Roll taken:	Neil Chatterton, Trustee	Aye	Daniel Dalin, Trustee	Aye
	Scott Allardice, Trustee	Aye	Patricia Lewis, Trustee	Aye
	Leon Heagle, Mayor	Aye		

Draw Down request for funds was presented to the Board: Burley-Guminiak & Associates for \$26,937.50,

Kelly Reader for Notary Services, \$90.00, Oswego County Weeklies for legal notice, \$38.49 and to Thoma Development Consultants for \$4,129.16 for a total of \$31,195.15.

Motion made by Trustee Lewis to approve the 2 Trustees to sign the draw down document for a total of \$31,195.15, 2nd by Trustee Allardice, carried.

Mayor Heagle stated that Mary Chappell from Municipal Solutions was not happy with Jack Dodson's paper work so he will not be paid yet. There will be a meeting after the first of the year with Mary Chappell so they can decide what can be paid to Jack Dodson.

Proposal on culvert and ditch on Union Street: Mayor Heagle has no information on this.

Timber theft on former dump: Mayor Heagle does not know where this is at with the courts.

Action on Hoyt property: Mayor Heagle has no information on this.

Action on Zoning Regulations: The Attorney is working on this.

Stimulus money: Mayor Heagle has no information on this.

69A Culvert: Mayor Heagle said the culvert is in but the State will probably be back in the spring to finish.

Annual Maintenance Permit Renewal: John from Burley-Guminiak told Mayor Heagle that they probably won't start till April, so they will wait on the permit renewal.

USDA Compliance: Mayor Heagle said he would see if he can get the handrail delivered here and is looking for a mirror. The USDA wants a date of completion.

Jack Dodson bill: Mayor Heagle said they are waiting on Municipal Solutions.

Positions to fill: Planning Board/MaryLou Guindon & ZBA/Ronald Canfield:

Motion was made by Trustee Chatterton to remove Ronald Canfield from the ZBA Board, 2nd by Trustee Allardice, carried.

Motion was made by Trustee Dalin to advertise for 1 Planning Board member and 1 ZBA member for the Village, 2nd by Trustee Allardice, carried.

New Microwave: Mayor Heagle informed the Board there is a new microwave in the clerk's office.

Burley-Guminiak fee owed: Already discussed during the Sewer Treatment Plant draw down.

Tax Roll to County – amendment: The clerk explained the problem with the computer program. She called the County and was given a suggestion to fix the problem. The Board signed the amended fee.

**Village of Parish, Board of Trustees Meeting, December 16, 2009
Continued**

New Business:

Front door keys to Gym: The Board discussed who has keys. It was felt each person signs for a key when received and when returned and the Village must be notified when keys change hands. John Dunham suggested a FOB and thought they were a cheaper cost than the keys. Mayor Heagle asked the Board if they wanted information on the FOB. The Board would like the constable keys back as they don't feel they need these keys. The clerk was asked to send a letter to the Town

Silver Star families of America: Mayor Heagle stated he received the information last month and it was to honor men and women in the armed forces. It was agreed by all that they would wait till another time.

Need to hire electrician for office: Mayor Heagle said that Bruce was working with him on the office and they need to hire an electrician to put in outlets so they can sheet rock the wall. He said they would need to do this soon so they would not have to change the door to swing out. The switch to the gym lights is on that wall and need to be moved to the hall by the other light switches for the gym. There was discussion on the office door.

Need to hire company to put in mirror and handrail: Mayor Heagle will see if he Greg would pick up the handrail.

Kevin Dwyer, Treasurer: Kevin Dwyer informed the Board that he had set up the accounts for the Chlorination-Dechlorination and CDBG-R accounts on the computer. He said when he is doing the close outs each month he will be using the check out on the computer accounting program and will not have to use any more green sheets or write it all out.

New Boiler: Mayor Heagle said Precision Plumbing has started putting in the new boiler but it is not finished yet. He said the oil smell in the building needs to be corrected also.

Payment of Bills:

General Fund:

Motion was made by Trustee Dalin to pay the General Fund bills for vouchers 701 through 731 for a total warrant of \$7,637.56, 2nd by Trustee Allardice, carried.

Sewer Fund:

Motion was made by Trustee Lewis to pay the Sewer Fund bills for vouchers 701 through 716 for a total warrant of \$10,200.16, 2nd by Trustee Dalin, carried.

Chlorination-Dechlorination Fund:

Motion was made by Trustee Dalin to pay the Chlorination-Dechlorination Fund bill for check 1501 for a total warrant of \$1,930.00, 2nd by Trustee Allardice, carried.

Salmon River Account:

Motion was made by Trustee Chatterton to pay the Salmon River bill, check 251, for \$218.42 for web hosting, 2nd by Trustee Dalin, carried.

Motion was made by Trustee Allardice to pay the Salmon River bill, check 252, for \$150.00 for NYS Tug Hill Commission – Government Conference, 2nd by Trustee Lewis, carried.

Motion was made by Trustee Dalin to pay the Salmon River bill, check 253, for \$3,600.00 for NYS Tug Hill Commission – Contract, 2nd by Trustee Allardice, carried.

Motion was made by Trustee Chatterton to adjourn the meeting at 8:35 pm, 2nd by Trustee Lewis, carried.

Respectfully submitted,

Patricia French,
Village Clerk