

**VILLAGE OF PARISH  
BOARD OF TRUSTEES  
JANUARY 20, 2010**

**REGULAR MEETING**

Meeting opened at 7:05 pm by Mayor Heagle. All said the pledge.

**Present:** Leon Heagle, Mayor                      Robert Ventre, Attorney  
Neil Chatterton, Trustee                      Kevin Dwyer, Treasurer  
Scott Allardice, Trustee  
Patricia Lewis, Trustee

**Also Present:** Mrs. Ventre, CEO-ZEO John Dunham, Dale Chapman, Councilor Doug Jordan, Supervisor Steve Stelmashuck, Tug Hill Representative Paul Baxter.

**Approval of Minutes:**

**Motion** was made by Trustee Chatterton to approve the minutes of the December 16<sup>th</sup>, 2009 Public Hearing and the minutes of the December 16<sup>th</sup>, 2009 Regular Board Meeting, 2<sup>nd</sup> by Trustee Allardice, carried.

**Reports:**

**Legislator Barry Leemann:** Tabled, Legislator Leemann not present.

**Building Inspector & Code Enforcer:** John Dunham stated the annual report was sent to the State on time. He sent another letter to Susan Weichert for a gas leak on the W. Main St. property and he was waiting for the justice to handle it. He stated they are working on the construction of the Citgo apartments and the electric has been inspected. He is waiting for the engineer drawings and they need to finish the landscaping.

**Motion** was made by Trustee Lewis to accept the Building Inspector & Code Enforcer report for December 2009, 2<sup>nd</sup> by Trustee Chatterton, carried.

**Sewer Plant Report, VRI, Inc.:** Mayor Heagle reviewed the WWTP report for December 2009. He said they are having an issue with the repaired E-1 pump at the Gristmill. He said VRI is working on the old pumps to keep them going till spring when the new pumps go in. The chlorine analyzer is still not hooked up and Mayor Heagle will have Ken send a letter to the manufacturer. Mayor Heagle said he asked Ken not to touch the analyzer as it is still under warranty. The last two pages of the report had graphs comparing 2008-2009 electric usage and cost at the plant and they saved \$4,192.86 in 2009.

**Motion** was made by Trustee Lewis to approve the VRI WWTP report for December 2009, 2<sup>nd</sup> by Trustee Allardice, carried.

**Tug Hill Representative, Paul Baxter:** Paul said there is a workshop on Tuesday, January 26 from 7 – 9 PM on “Fiscal Over Site & Red Flags for Fraud”, in Altmar at the Municipal building. Paul reminded everyone of the Tug Hill Conference on April 1<sup>st</sup>. Paul stated that at the Joint Board meeting he talked about the contract for the anti-virus spy ware that is due for renewal. He recommended not renewing and instead going with Microsoft Securities and it is free. He explained some of its other benefits.

**Motion** was made by Trustee Chatterton to go with the Microsoft Securities software, 2<sup>nd</sup> by Trustee Allardice, carried.

**Recreation Committee:** Supervisor Stelmashuck said they have not appointed anyone as yet.

**Chamber of Commerce, Dan Dalin:** Tabled, Dan Dalin not present.

**Task Force Committee:** Trustee Chatterton asked Mayor Heagle about the Library driveway. Mayor Heagle said the driveway parking will be next to the Library building and this information needs to get to SHIPO. Mayor Heagle said the State has talked with most residents on East and West 69. Mayor Heagle stated Senator Barry Leemann was coming to the next Task Force meeting on January 24<sup>th</sup> @ 8am regarding the Internet service that is supposed to be coming in. Discussion followed.

**Water Committee, Scott Allardice:** Scott said he emailed Tim Burley but has not heard. Mayor Heagle said he would talk with Tim in the morning.

**Grievances or Concerns of the Public:**

**Mail:**

**AIM program** – Village lost \$300 because of cutbacks.

**Government office:** regarding mandates

**CHIPS Program** showed \$38,000 but Mayor Heagle said they have spent some on partial roads.

**NYSERTA** – Information on Solar installation for WWTP. The Mayor will ask Ken to look at it.

**Village of Parish Board of Trustees Regular Meeting  
January 20, 2010, Continued:**

**Grievances and Concerns continued:**

**Attorney General** – Mayor Heagle asked Paul Baxter about the need to retain records from 2001 forward for computer purchases.

**Library** – Sent report for fuel tank removal that has been hauled away at a cost of \$4600.00.

**Meeting was opened to the public:** There was no response.

**Unfinished Business:**

**Sewer Treatment Plant Restoration & Update on Engineering:** Mayor Heagle said there is a pre-construction meeting here on February 3<sup>rd</sup>. There is also a financial meeting here tomorrow morning. There are still problems with Jack Dodson's papers. Mary Chappell was not happy with it and Mayor Heagle asked Attorney Ventre to call him. Attorney Ventre said he called Jack Dodson but has not heard anything yet.

**Proposal on culvert and ditch on Union Street:** Mayor Heagle said they would address it in the spring.

**Timber theft on former dump:** Mayor Heagle said this is on hold as the court has asked to have both men evaluated. Mayor Heagle talked with DEC Borland. Someone called the Mayor with information about the theft and the Mayor gave him the Attorney and DEC' numbers.

**Action on Hoyt property:** Mayor Heagle said they are still waiting and he thinks this is the year the County will sell it. Trustee Chatterton asked if the Village is responsible for the property and house. Mayor Heagle said they are not once the County takes it over.

**Action on Zoning Regulations:** Attorney Ventre stated he and Mr. Johnson have one more meeting.

**Annual Maintenance Permit Renewal:** Mayor Heagle said he has not put it together yet; he is waiting till they are ready to work on it in the spring.

**USDA Compliance:** Mayor Heagle has purchased the new handrail and the USDA has relented on the full-length mirror stating ½ mirror was ok. He had questions on the clerk's windows, the pamphlets stating the maximum height being 36" but was told 34". He said they are constructed at 35 ½" windows. Mayor Heagle is now considering windows without sliders because of inside shelf depth requirement. He said they have till spring to meet compliance.

**Positions to fill – Planning Board & ZBA:** Mayor Heagle said at the Joint Board meeting they discussed possibly dropping the Planning Board from seven to five members and the ZBA Board from five to three members. There was discussion on alternate members. The Town would like to take over paying all the Planning Board salaried and the Village would include their share in the Town taxes that way all salaries would be the same. There was discussion on legalities of voting, pay and Board of Assessment review. Mayor Heagle said the Town would decide tomorrow night. The Trustees asked Supervisor Stelmashuck how the ZBA Board was paid in the Town. He told them \$20 per meeting. Discussion followed.

**Motion** was made by Trustee Chatterton to go along with the Town's offer for the ZBA and Planning Board and salaries, 2<sup>nd</sup> by Trustee Allardice, carried.

Attorney Ventre stated he would check with the Town Attorney regarding a Public Hearing and the local law. He will give the Clerk a notice if they need the Public Hearing.

**Front door keys to gym:** Mayor Heagle received two quotes for the Fob's. Fradon Locks was for \$2031.25 and Kelley Brothers was \$1979.00. Discussion followed. It was decided to ask some more questions before making a decision. Some questions were, if someone comes in @ 6pm and goes out at 9pm does it show his leaving? Tabled till February meeting.

**Clerk's office remodeling:** Mayor Heagle said the clerk's office is coming along.

**New Business:**

**Syracuse Census Bureau – use of meeting room:** The clerk told the Board she received a call from the Census Bureau and they were asking to use the meeting room March 16<sup>th</sup> through the 19<sup>th</sup> from 9am to 5pm. The only concern was the 16<sup>th</sup> because of the Village Elections and they can use the Gym that day. The Board agreed to the Census Bureau using the building at that time.

**CEO/ZEO resumé's:** Mayor Heagle received one resume in response to the ad. The person who responded is Mark Babcock, Sr. who also works for the Village of Mexico. Mayor Heagle read the resume to the Board and said he talked with Mayor Grimshaw from Mexico. Mayor Grimshaw told Mayor Heagle that Mr. Babcock works 20 hours a week. Discussion followed. Trustee Allardice thought it should be tabled until they see if they are going to share a CEO with the Town.

