

VILLAGE OF PARISH  
BOARD OF TRUSTEES  
AUGUST 18, 2010

Mayor Heagle called the meeting to order at 7 pm. All said the pledge.

**Present:** Mayor Leon Heagle Attorney Robert Ventre  
Trustee Douglas Houghton Treasurer Kevin Dwyer  
Trustee Neil Chatterton Clerk Patricia French  
Trustee Scott Allardice  
Trustee Patricia Lewis

Also Present: Maureen Wafer, Town & Village CEO; John Dunham, Town Councilor; Ken Scherrieble, VRI; John and Marvin Cook, Precious Petal Flower Shop; Bill Bubis, Resident; Paul Baxter, Tug Hill Representative.

**Motion** was made by Trustee Chatterton to approve the July 21<sup>st</sup> Special Joint Board meeting minutes, 2<sup>nd</sup> by Trustee Houghton, carried.

**Motion** was made by Trustee Chatterton to approve the July 21<sup>st</sup> Village Board of Trustees meeting minutes, 2<sup>nd</sup> by Trustee Lewis, carried.

**Reports:**

**Legislator Barry Leemann:** Tabled, Legislator Barry Leemann was not present.

**Building Inspector & Code Enforcer:** CEO Maureen Wafer gave her report to the Board. Trustee Allardice said he had gotten several complaints about swimming pools. Maureen explained the issue. Trustee Allardice asked about the sign at the flower shop. Mayor Heagle said the CEO needed to go back to other businesses, that the regulations have to be consistent. Maureen made copies of the law, section 608 that sites "not to exceed six (6) square feet". She went over her reasons for her decisions with the Board and Mayor Heagle asked her to re-visit other businesses. John Dunham said there should be a building permit. Mayor Heagle said to make sure it is in the laws. Attorney Ventre said that Maureen was right and they may need to check and change the new up coming laws. He said he would look at the new re-draft when he gets it from Matt Johnson. Trustee Allardice asked John Dunham if the Business permit should include signs, etc. There was discussion on the business issues. Mr. Cook asked the Board about the parking site plan. Attorney Ventre talked about the site plan and its necessity. He said they can't change it now but can review the new draft to cover these issues. He also addressed Kevin Dwyer about the Planning Board waiving some issues. Mayor Heagle said he felt the owner of the building should also appear before the Planning Board. Attorney Ventre and Kevin Dwyer felt that should be decided by the Chairman of the Planning Board. There was further discussion.

**Tug Hill Representative, Paul Baxter:** Paul stated they are planning for the fall and setting up trainings for Planning Boards and ZBA Boards.

**Recreation Committee:** Tabled, no one present.

**Chamber of Commerce, Dan Dalin:** Tabled, Dan Dalin was not present.

**Sewer Plant Report, VRI, Inc.:** Ken Scherrieble went over the July report with the Board. On inspection it was noted that of the five (5) grinder pump stations reported to have grease this inspection only found two (2) that were bad. He stated to the Board that he would like to put a package together for the purpose of cleaning out the pump stations. Mayor Heagle stated that Charlie Phillion had approved getting three (3) quotes for the equipment, but Ken would rather go with the State bid. Mayor Heagle will talk with John Wood as Ken recommended going with the State bid. Ken continued his report. There was discussion on the control panel at the Gristmill and Mayor Heagle had a question regarding the Edgewood Drive pump. Ken Scherrieble said the manholes were done. Mayor Heagle said he talked with Paul Baxter about listing the extra equipment on a web site to sell. Ken asked if Cleveland was still interested the pumps. Mayor Heagle stated he would talk with them. Trustee Allardice asked about the plant electric. Ken said this was the hottest July since 1998. Mr. Cook asked about shooting at the Sewer Plant. Attorney Ventre said it is not a Village law it is a State law that you cannot shoot within 500 feet of a highway and/or building. Mr. Cook asked if the Village could post it. Mayor Heagle told him yes they could.

**Motion** was made to accept the Sewer Plant report as given, 2<sup>nd</sup> by Trustee Houghton, carried.

**Task Force Committee:** Mayor Heagle stated they met last Wednesday. They had the Broad Band people in and the Task Force is getting something together to go out to the people in the Town & Village. Also the State was in attendance about the 69A project. They told the Committee they would be starting the project in September and will take the road down to what they will replace and they would put aprons on every driveway. The project will go from the municipal parking lot in the Village to the Railroad tracks.

**Water Committee, Scott Allardice:** Trustee Allardice stated he had nothing to report.

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**Unfinished Business:**

**Sewer Treatment Plant Restoration & Update on Engineering:** Mayor Heagle stated they had already covered most of this. He said he received an e-mail today stating all the work should be done by October 1<sup>st</sup>. He said they have about \$12,000 left so they are looking for all the bills, to get them submitted.

**Proposal on culvert and ditch on Union Street:** Mayor Heagle was told Mr. Ongley has sold the property at 404 S. Railroad Street. Mayor Heagle asked the clerk to fax the information on the new owner to Attorney Ventre.

**Timber theft at former dump:** Attorney Ventre stated he called Investigator Boylan and left him a message. He has not heard back from him yet. Trustee Houghton said he took a cruise of the dump and it looks much better but there are some tires to remove.

**Action on zoning regulations:** Attorney Ventre stated Matt Johnson from Tug Hill told him he is done putting it into a form. Attorney Ventre said they would probably have one more meeting, as he has not seen the final form yet.

**Annual maintenance permit renewal:** Mayor Heagle wants to leave this on the agenda for now.

**Joint Municipal Agreement and Local Laws:** Mayor Heagle has not heard where the Town is with this.

**Discussion on stairs to 2<sup>nd</sup> floor and gym windows:** Tabled

**Drapes/blinds for courtroom:** Tabled

**Mowing of the WWTP:** Mayor Heagle stated the mower went out for repair but the Village needs to purchase a new (er) one for next spring. He said the old one would not hold oil. It was bought in 1977. There was discussion on what kind/size of mower to buy.

**WWTP surplus equipment:** Mayor Heagle said this was already discussed. He talked with Paul Baxter about it.

**New Business:**

**Library – discussion on purchasing envelopes with Library return address:** Mayor Heagle said the Library has to pay for their own business envelopes but that we can order them.

**Draw Down – CDBG-R #7:** Mayor Heagle said there was a draw down for approval again.

**Motion** was made by Trustee Chatterton to pay Draw Down #7, 2<sup>nd</sup> by Trustee Lewis, carried.

**Kinsley Maintenance Contract:** Mayor Heagle asked the Board to review the contract from Kinsley. Trustee Houghton questioned the cost and coverage. There was discussion on the need, cost and coverage of the contract.

**Motion** was made by Trustee Allardice to authorize the Mayor to talk with Kinsley and sign the contract, 2<sup>nd</sup> by Trustee Houghton, carried.

**Library – Use of gym for rain date August 23:** The Board agreed to the Library using the gym on the 23<sup>rd</sup> of August if raining for the SnoBelters.

**Fuel oil bids 2010-2011:** Mayor asked the Board to authorize the clerk to put out fuel bids.

**Motion** was made to authorize the clerk, Pat French, to put the legal notice in the paper for the 2010-2011 fuel oil bids, 2<sup>nd</sup> by Trustee Lewis, carried.

**Letters:** \*The Mayor received a letter from space save for the OCHA posters that are about to expire. Mayor Heagle was not happy with the previous vendor we used. Paul Baxter said there are places where you can down load them. There was further discussion.

\*Tug Hill has a new local leader institute.

**Paving of Church & Woodview:** Mayor Heagle stated he talked with Kurt Osfelt about paving the rest of Church Street and the Village portion of Woodview. Kurt will get back to the Mayor with the cost.

**Repair of 3 culverts on Montgomery St:** Mayor Heagle said he also talked with Belden about three culverts that are sunk on Montgomery Street. There will be some cost for the asphalt and there will be catch basins also.

**Workers Comp & Self Insurance:** Mayor Heagle said on September 22 there would be a workshop on Workers Compensation. Also a letter asking if the Village wanted out of self-insurance.

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**Chemical costs for WWTP:** Mayor Heagle said he did get the costs on the WWTP chemicals they are using now. He said the mayors of several Villages are going to see if they can get a capped price if they all order from the same company. They are checking on it.

**Joint Comprehensive Plan to be renewed:** Mayor Heagle said the plan would be reviewed.

**Time Warner Cable:** Mayor Heagle asked Attorney Ventre if he had heard from Time Warner. Attorney Ventre said he had not, but will try to reach them again.

**Open to public:**

**Bill Bubis:** Bill asked about the grease problem in the new grinder pump station. He stated there was the problem with the old grinder pumps but was told the issue would be resolved with the new grinder pumps, and now the problem is here again. There was discussion between Mayor Heagle, Bill Bubis and the Board.

**Sewer Report – Kevin Dwyer Treasurer:** Kevin stated he is still working on the Annual Report. He received a 60 days extension. He explained the problem is with the computer and has spent five to six hours on the phone with the Comptroller.

**Abandoned Houses:** John Dunham stated there are three abandoned houses in the Village that do not get mowed. He said the Village needs a local law so if the properties do not get mowed the owner receives a certified letter but if the letter comes back the Village hires an outside contractor to come in and mow and the cost is added to their taxes. Mayor Heagle said the Village already does that. He would however, like Attorney Ventre to write to the owner and invite him to meet with Maureen Wafer, CEO; Attorney Ventre and himself regarding the house on 404 South Railroad Street. There was a question on how many permits one can get for the same job. John Dunham said the state law allows three and on the 4<sup>th</sup> then need new building permit. There was discussion on permits and process to follow through. The three properties where 404 South Railroad Street, the house on Union and Church and the empty lot with the garage (apartment on back) on Union & S. Railroad St. Mayor Heagle stated the Board would have to decide on what they want to do with the South Railroad Street house.

**Light out on N. Railroad St.:** Trustee Allardice said there is a light on N. Railroad Street that has been out since January. Need pole number and will call National Grid.

**Payment of Bills:**

**General Fund** **\$6,093.83**

**Motion** was made by Trustee Chatterton to pay the General Fund bills for vouchers 301 through 337 for a total warrant of \$6,093.83, 2<sup>nd</sup> by Trustee Lewis, carried.

**Sewer Fund** **\$8,529.44**

**Motion** was made by Trustee Allardice to pay the Sewer Fund bills for vouchers 301 through 319 for a total warrant of \$8,529.44, 2<sup>nd</sup> by Trustee Chatterton, carried.

**CDBG-R Fund** **\$15,480.75**

**Motion** was made by Trustee Lewis to pay the CDBG-R Fund draw down bills for a total warrant of \$15, 480.75, 2<sup>nd</sup> by Trustee Allardice, carried.

**Motion** was made by Trustee Lewis to adjourn the meeting at 9pm, 2<sup>nd</sup> by Trustee Allardice, carried.

Respectfully submitted,

Patricia French,  
Village Clerk

