

**VILLAGE OF PARISH
BOARD OF TRUSTEES
DECEMBER 15, 2010**

REGULAR MEETING

Mayor Heagle called the meeting to order at 7 PM. All said the pledge.

Present: Leon Heagle, Mayor Scott Allardice, Trustee
 Neil Chatterton, Trustee Patricia Lewis, Trustee
 Doug Houghton, Trustee Kevin Dwyer, Village Treasurer

Excused: Robert Ventre, Attorney

Also Present: Paul Baxter, Tug Hill Representative

Approval of Minutes:

Motion was made by Trustee Chatterton to approve the two November 17th Public Hearing minutes on Time Warner and the Village Signage as presented, seconded by Trustee Lewis, carried.

Motion was made by Trustee Lewis to approve the November 17th Regular Village Board meeting minutes with correction to; Absent: Douglas Houghton, Treasurer to Douglas Houghton Trustee, seconded by Trustee Chatterton, carried.

Motion was made by Trustee Houghton to approve the December 2nd Joint Board Meeting minutes as presented, seconded by Trustee Allardice, carried.

Reports:

Legislator Barry Leemann: Tabled, Legislator Leemann was not present.

Building Inspector & Code Enforcer: Mayor Heagle stated the November CEO report was approved at the Joint Board Meeting December 2nd.

Sewer Plant Report, VRI, Inc.: Mayor Heagle received a call from Ken telling him that Steve would be unable to make the meeting because of the weather. He then went over the November Operations Report with the Board.

Motion was made by Trustee Lewis to accept the November Operations Report for the WWTP as presented, seconded by Trustee Chatterton, carried.

Tug Hill Representative, Paul Baxter: Tabled, Paul Baxter had not arrived yet.

Chamber of Commerce, Dan Dalin: Mayor Heagle stated the Chamber held their dinner at the Easy Restaurant and it was well attended but thought it was rather expensive.

Task Force Committee: Mayor Heagle stated there was no meeting held in December. The next meeting will be in January 5th at 6pm at the Gristmill.

Water Committee, Scott Allardice: Mayor Heagle stated the Town would like Tim Burley to come to the January Joint Board meeting in January. Mayor Heagle feels they should wait till they know more about the availability of funds. He said Tim had already given a report.

Unfinished Business:

Sewer Treatment Plant Restoration & Update on Engineering – Closing of CDBG-R and \$500 returned to Sewer Fund: Mayor Heagle told the Board he had a conference call on December 14th and most of the bills for the CDBG-R are in. Linda will be sending the draw down to us. The equipment has been ordered from Fisher and Grainger and should be arriving soon. Mayor Heagle said there should be an audit done by the State in the spring.

Proposal on culvert and ditch on Union Street: Mayor Heagle said he has talked with the resident and it will be done in the spring.

Timber theft on former dump: Mayor Heagle stated court was postponed due to lack of jurors. Discussion followed.

Action on Zoning Regulations: Mayor Heagle has not heard anything on this yet.

Discussion on stairs to 2nd floor, gym windows & drapes/blinds for courtroom: On hold.

WWTP surplus equipment: Mayor Heagle will wait till spring and if anything is left they will decide then what to do with it.

Flags on Village poles need to be removed & Christmas decorations put up: Trustee Allardice has removed the flags. Trustee Houghton said he is having trouble finding someone to help put the decorations up. Mayor Heagle asked the clerk to call National Grid on Monday, December 20th if they are not up so we are not charged.

**Village of Parish Board of Trustee Meeting
December 15, 2010, Continued:**

Unfinished Business Continued:

\$2,250,000 Bond Resolution: Mayor Heagle read the resolution to the Board. It will be put in the Independent Mirror for the December 24th paper and run one week. After thirty days the estoppel notice has to go in the paper. Mayor Heagle has to call Diane at Mark Gebo's office to change dates on the Resolution. There was discussion on the Resolution by the Board.

Resolution: See attached

Motion was made by Trustee Allardice to accept the Bond Resolution to authorize certain improvements to the sewer system and sewage treatment plant, seconded by Trustee Chatterton, carried.

Roll Taken:	Neil Chatterton, Trustee	Yea	Scott Allardice, Trustee	Yea
	Doug Houghton, Trustee	Yea	Leon Heagle, Mayor	Yea
	Patricia Lewis, Trustee	Yea		

Job Description Manual – update: The clerk told the Board that she and Trustee Chatterton have met once and will meet again in January.

Tug Hill Representative, Paul Baxter: Paul told the Board they should have received their post cards for the Tug Hill Conference on March 31, 2011. The agenda and registration should follow shortly. He went over some of the workshops.

He had a voucher for Salmon River Council of Governments for the Town of Parish membership for 2010 for \$700. He also had a voucher for SRCG and member municipalities for 12-month web hosting services for \$218.42.

New Business:

Library employee sub – Linda McNamara: Mayor Heagle told the Board the Library would like to hire Linda as a sub as needed.

Motion was made by Trustee Allardice to appoint Linda McNamara as a sub for the Parish Public Library on an as needed basis, seconded by Trustee Houghton, carried.

WWTP unloader repair approved by Mayor – estimate \$987.00: Mayor Heagle said the total repair cost to Halsey Machinery came to \$1995.82. There was discussion on the unloader. Mayor Heagle stated he would ask Steve to have all the bills sent to the Village office and not the sewer plant, as we did not receive this bill right away.

Motion was made by Trustee Houghton to authorize the payment of \$1995.82 to be paid by the end of December to Halsey Machinery for the unloader repair, seconded by Trustee Allardice, carried.

Engineer Bid for CDBG Grant – in paper: Mayor Heagle stated they have received a bid and will probably open the bids on December 27th.

Bond Resolution for \$2.2 million: Already discussed.

Board appointment for Library: Mayor Heagle read a letter from Nancy Bookheimer, Trustee Secretary of the Parish Public Library, requesting Eleanor Kinney be appointed for another five year term as Trustee on the Board as her term expires on December 31, 2010.

Motion was made by Trustee Chatterton to appoint Eleanor Kinney as a Trustee for a five-year term to the Parish Public Library Board beginning January 01, 2011, seconded by Trustee Allardice, carried.

Special Meeting - to appoint engineer: Already discussed.

Resolutions: Providing that there will be no election registration day and to adopt polling place: There was discussion on whether or not to have a registration day. Paul Baxter brought up a NYCOM workshop and Mayor Heagle thought it should be attended.

Motion was made by Trustee Chatterton to authorize the clerk and Mayor Heagle to attend the NYCOM meeting in January, seconded by Trustee Lewis, carried.

The Board decided not to have a registration day for election.

Motion was made by Trustee Allardice to hold the Village of Parish Election on March 15th at the Mills & Petrie Gym, 2938 E. Main Street, Parish, NY in the meeting room, seconded by Trustee Houghton, carried.

Letters: ▪ NYMIR on enhanced liability

**Village of Parish Board of Trustee Meeting
December 15, 2010, Continued:**

Grievances or Concerns of the Public:

▪Trustee Chatterton had concerns about a Town Councilor putting opinions in the paper that will come and back and affect the Town and Village. Discussion followed.

▪Paul Baxter stated he found a web site for the compliance posters.

▪Treasurer Kevin Dwyer told the Board he ordered new sewer bills and they will be going out on Friday. Because they are three days late did the Board want to extend the thirty days to January 17th. The Board felt it was agreeable to go to the 17th. He told the Board he had not received the bill yet for Smart Watt. Mayor Heagle told them we had called them and National Grid about this. Kevin said he had not received a bill for the SIB interest payment due. There was discussion on the payments and amount due. Kevin said they received a bill in June for \$9,000. A payment of \$5,000 is now due. He would like authorization to pay the bill when it comes in.

Motion was made by Trustee Chatterton to authorize payment of the SIB interest payment contingent on the Mayor speaking with Mary Chappell, seconded by Trustee Lewis, carried.

Payment of Bills:

General Fund

\$ 8,156.94

Motion was made by Trustee Lewis to pay the General Fund bills for vouchers 701 through 724 for a total warrant of \$8,156.94, seconded by Trustee Chatterton, carried.

Sewer Fund

\$ 7,347.25

Motion was made by Trustee Allardice to pay the Sewer Fund bills for vouchers 701 through 717 for a total warrant of \$7347.25, seconded by Trustee Houghton, carried.

CDBG-R Fund

\$ 26,139.25

Motion was made by Trustee Allardice to pay the CDBG-R Fund draw down for a total warrant of \$26,139.25, seconded by Trustee Houghton, carried.

Motion was made by Trustee Allardice to authorize the Treasurer to pay to Coulter, Ventre & McCarthy \$1,843.04 for services for the second quarter, to be paid by December 31st, seconded by Trustee Houghton, carried.

Joint Grant for School Study: Mayor Heagle informed the Board of receiving conformation today of a Joint Grant for school studies with the Town for \$30,000. He said they have to set up a meeting to plan what to do next.

Mayor Heagle showed the Board a "Certificate of Appreciation" to the Village of Parish from the Chamber of Commerce.

Mayor Heagle said the Conference of Mayors is doing the Election Workshop that he and the Clerk will be going to.

Mayor Heagle received the consulting report from "Homes & Community" on the school study they did.

Discussion followed on the grant and the importance of getting the school used by someone without loss of sewer fees and used by something needed in the community.

Respectfully submitted,

Patricia French,
Village Clerk