# Village of Parish, Regular Board Meeting

## Parish Village Gym

## Wednesday February 16, 2022

Mayor Perkins called the meeting to order at 7:01 pm followed by the Pledge of Allegiance. This meeting was in the Village Gym.

**Roll Call:** Present – Mayor Perkins, Trustee Chatterton, Evelyn M. Stelmashuck, Village Clerk

**Also Present:** Paul Baxter, Tug Hill Circuit Rider; Sue Halbritter, QCN Reporter; Ken Scherrieble, Camden Group.

**Excused:** Trustee Louer;

**Absent:** Trustee Welytok;

**Via Zoom:** Trustee Murphy; Steve Ganetis, Village Attorney & Tom Bullard, Camden Group; Eleanor Kinney, resident.

**Approval of Minutes:** Trustee Chatterton motioned to accept the January 19, 2022 Regular Meeting minutes, which was seconded by Trustee Murphy. Roll taken...carried.

**COMMUNICATION:** Mayor Perkins said she passes on all important emails to the Board.

Mayor Perkins said she has minutes from the last Library Board meeting and is going to ask for copies of monthly minutes.

Mayor Perkins Said the Planning Board wants to discuss getting street lights for all street corners and the water situation.

Mayor Perkins said NYCOM sent a flyer out with important details htat the Board can review.

Legislator's Report: None.

**Sewer Report:** Ken went over the Camden Report. Composite samples were completed on the 6<sup>th</sup> of January for SPDES report. Mirabito topped off the propane tanks on Jan. 6<sup>th</sup>. New employee Jane Clark was trained for a couple of days. The weekly checks of the lift stations were done. General maintenance, housekeeping and disinfection were performed.

Trustee Chatterton motioned to have the emergaency repair done to the north tank, which was seconded by Trustee Murphy. Roll taken...carried.

No air is going to the South tank, everything is failing, which the DEC is aware of. Neil asked if a path had been made down to the creek and Ken said no. The gate wouldn't open but Ken said it seemed to be frozen on the bottom. Neil asked about getting new doors for the WWTP and Tom said he would get him the name of a door contractor from West Monroe.

Koesterer has everything set up. The cost for the VFDs is \$29,602.90. Trustee Chatterton motioned to accept Koesterer's bid, which was seconded by Trustee Murphy. Roll taken...carried.

We received 2 bids to do the airline on the south tank. Oswego Mechanical bid \$52,300 and J. R. Didley bid \$59,000. We will discuss this more.

Trustee Chatterton motioned to accept the Camden Report, which was seconded by Trustee Murphy. Roll taken...carried.

CEO Report: None.

**Tug Hill Report:-** Paul went over his report.

- \*\*Paul said NY S Archives announced they are accepting applications for the 2022-23 Locaal Government records Management Improvement Fund grant cycle. More info on their website. Deadline is 5 pm on March 21, 2022 and deadline for a new user account it5pm March 7, 2022. there is a webinar about LGRMIF grNTS ON MARCH 1, 2022 FRO 10-11 AM.
- \*\*Paul said the flyers for the 2022 Tug Hill conference have gone out.
- \*Paul said planning for the next Salmon Rivers Council of Governments meeting is in progress.
- \*\*Paul said the Tug Hill Commission has scheduled its os. Co. Meeting for Monday march 21, 2022 at 10 AM at the Cleveland Village Hall..
- \*\*Paul said the tug Hill Commission and the Tug Hill Council of Governments recently had their annual meeting and paul had gotten input from Town and Villages on questions, needs and concerns and the two will shape their program to best meet the needs of the region.
- \*\*Paul said the Hewlett Packard Laser printer for the msyor came in and has been set up. Next will be getting the new computers for the Village Clerk and treasurer.

Trustee Chatterton motioned to accept the Tug Hill report, which was seconded by Trustee Murphy. Roll taken...carried.

PRESENTATIONS: None.

**GRIEVANCES/CONCERNS:** None.

## **UNFINISHED BUSINESS**

**Key Bank:** Mayor Perkins said since the asbestos analysis is back and none was found in the main area, mr. LaRock can now start the job.

**Audit:** The Clerk will reach out to Pearson and a couple other firms for bids on an audit.

**NYMIR Alarm System:** Priority Connections installed 2 inside cameras and 3 panic buttons. We will get a quote on outside cameras. They said we need a battery back up for the system in case of a power outage. Paul will be able to set it up for us. Trustee Chatterton motioned to buy a battery back up which will be roughly \$50, which was seconded by Trustee Murphy. Roll taken...carried.

**NYSERDA:** The Mayor has not anything. Mayor Perkins will speak to the new CEO about taking the needed class for us to get our credit.

**Insurance:** Mayor Perkins said Jenkins Insurance Office said we should increase the coverage on the bank building to \$550,000. Trustee Chatterton motioned to increase the insurance, which was seconded by Trustee Murphy. Roll taken...carried.

Other: None.

**Executive Session:** Not needed.

**NEW BUSINESS:** 

**Election Inspectors:** Trustee Chatterton motioned to name Pat Lewis and Robin Bryant as the 2022 Election Inspectors for the march Village Election, which was seconded by Trustee Murphy. Roll taken...carried.

**Williamson:** The Mayor asked if sending the Sewer Bills to residents online was an option. She will ask Kevin what he thinks as that is his department.

**Records Room:** Trustee Murphy said she will look into the cost for shelving for the new Records Room. We can use our Village shelving in the present room also.

**CHIPS:** We have \$29,507.20 in our fund, which includes, CHIPS, Winter Recovery and Pave N.Y. We need to oil and stone Edgewood Dr.

**Other:** Trustee Chatterton motioned to hire John Alling as building cleaner at \$13 per hour, which was seconded by Trustee Murphy. Roll taken...carried.

**Williamson Contract:** Trustee Chatterton motioned for Mayor Perkins to sign the Williamson Software contract, which was seconded by Trustee Murphy. Roll taken...carried.

**Banners:** Trustee Chatterton said the cost of the banners has gone up by about \$50. They average around \$169.

## **DATES TO REMEMBER**

February 16, 2022-Village Board Monthly Meeting @ 7 PM.

February 21 & 28, 2022-Village Board Budget meeting @ 6 PM.

March 10, 2022-Joint Village/Town Board Meeting @ 7 pm. (Village).

March 15, 2022- Village Election @ Village Gym-12 noon-9 PM.

# **PAYMENT OF BILLS**

Trustee Chatterton motioned to pay General Fund vouchers numbers 125-143 in the amount of \$10,087.10. Trustee Welytok seconded, Roll taken.... carried.

Trustee Welytok motioned to pay Sewer Fund vouchers numbers 81-93 in the amount of \$13,645.78. Trustee Chatterton seconded, Roll taken.... carried.

Trustee Chatterton motioned to pay the T & A fund vouchers numbers 53-64 in the amount of \$3,916.24, which Trustee Louer seconded, Roll taken... carried.

**ADJOURNMENT:** Trustee Welytok motioned to adjourn at 8:41 PM, which was seconded by Trustee Chatterton. Roll taken...carried.

Respectfully Submitted,

Evelyn M. Stelmashuck, Parish Village Clerk