

Village of Parish, Regular Board Meeting

Wednesday November 16, 2022

Mayor Perkins called the meeting to order at 7:04 pm followed by the Pledge of Allegiance. This meeting was in the Village Meeting Room.

Roll Call: Present – Mayor Perkins; Trustee Chatterton; Trustee Murphy; Tasia Engst, Village Clerk

Also Present: William Hamacher, CEO; Paul Baxter, Tug Hill Circuit Rider; Kenneth Scherrieble, Camden Group; Rodney Perkins, Resident; (Via Zoom) Steve Ganetis, Village Attorney; Sue Halbritter, Queen Central News; Eleanor Kinney, Resident

Approval of Minutes: Trustee Murphy motioned to approve the regular meetings minutes dated October 19, 2022; seconded by Trustee Chatterton, Roll taken...carried.

COMMUNICATION:

Mayor Perkins noted that a Budget and Accounting workshop was being offered on November 29th and 30th for local governments. This workshop will be given by Laird Petrie at the Tailwater Lodge in Altmar.

Mayor Perkins also noted the resignation of Trustee Tom Louer. Trustee Chatterton motioned to accept Louer's resignation, Trustee Murphy seconded, Roll taken...carried. The Village Board showed appreciation and thanks for Louer's service to the Village.

Legislator's Report: None.

Sewer Report: Kenneth Scherrieble presents Camden Group report: Facility checks and services conducted as usual. Peak flow has been 284,000 gal/day. Three settleable solids violations this month. Blower is good to go as it will be needed with upcoming weather. Ten pumps and two flathead pumps are now in stock as backups after all being serviced by Clayton. Village should have at least 5 on hand at all times. Mayor Perkins asked the difference between regular pumps and flathead pumps. Scherrieble explained that flathead pumps are a duplex pump being used at The Grist Mill and medical center because they handle greater capacity. Mayor Perkins asks if Camden Group would be willing to provide operations and maintenance costs to the Village for water, Scherrieble says they can work with Ian at c2ae to put numbers together. Clerk Engst said she would provide Camden Group with the same list of questions from the public and board that was provided to OCWA and Mexico previously. Trustee Chatterton motions to accept sewer report to which Trustee Murphy seconds. Roll taken...carried.

CEO Report: CEO Hamacher presents CEO report. Motioned by Trustee Murphy for approval, seconded by Trustee Chatterton. Roll taken...carried.

Tug Hill Report: Paul Baxter presents his report. Paul attended the Flood plains workshop at Tailwater Lodge in Altmar, NY, which was a good presentation in understanding how floor plains can effect local areas. Further explained the Municipal Accounting workshop that Mayor Perkins spoke previously about, this is more geared toward towns but would contain beneficial information for village municipalities as well. Clerk Engst asked if it was possible for Baxter to install Treasurer Dwyer's new CPU by the end of the year to which Baxter confirmed. Clerk Engst also noted that the CPU at the WWTP also needed to be done at some point. Trustee Chatterton motioned to accept the Tug Hill report, which was seconded by Trustee Welytok. Roll taken...carried.

PRESENTATIONS: None

GRIEVANCES/CONCERNS: None

UNFINISHED BUSINESS

Property: (A) N. Railroad Pole Barn: Clerk Engst reported that according to the GIS map this building was further than the 100 foot distance noted in Section 307 of the sewer law so it was not required to be hooked to sewer. **(B) Old Key Bank Building:** No update at this time from LaRock however Clerk Engst noted she had a call in to him about a walk through and also noted that the electric use was 5x more than usual. Trustee Murphy commented that may be due to the dehumidifier if one was finally installed. Clerk Engst said she would follow up to be sure. **(C) Dill Pickle Alley:** Sewer payment concern cannot be resolved at this time as owner did not provide tax map ID#'s to Village Clerk as requested in writing, tabled until information is provided.

Camden Group Contract: Mayor Perkins stated that the board needs to meet to discuss questions for contract renewal, meeting can be held during the day if need be. Trustee Chatterton requested a 2 year contract, not 5 years and also felt pumps should be pumped out every year to two years instead of waiting so long.

EV- NYSERDA: Clerk Engst confirmed the Village received the grant money. On November 7, spoke with EV Installation company to discuss project. A 911 number is currently being obtained for the parking lot so National Grid can create a new account. Once this is done, the installation company can work with National Grid on proceeding.

“First Amendment Audit”: Notes on village hall areas to restrict access to were discussed with Attorney Ganetis. Ganetis stated the village did not need to adopt a policy however Trustee Murphy stated that NYCOM’s attorney highly suggested a policy be created. Clerk Engst asked if the village needed to post any documents in court room about recordings to which Attorney Ganetis responded that that was part of the court’s proceedings and responsibilities. Trustee Murphy urged Attorney Ganetis to reach out to NYCOM if needed.

Water Project: Next public meeting is December 5th at 6pm to discuss new options as Village of Mexico has stated they no longer can provide the operations and maintenance to the Village of Parish for water. They can supply water but the Village would need to find someone for O&M hence why the Mayor previously asked Camden Group to provide numbers for these services.

March 2023 Elections: Mayor Perkins noted that Mayor and two Trustee positions would be on ballot for two year terms along with one Trustee position for a one year term. Everyone needs to gather signatures and the clerk will provide the date that all petitions need to be completed and returned to her by. Clerk Engst said she will get that date to everyone soon. Mayor Perkins asked if Board knew of anyone to fill the current Board vacancy to which the answer was no.

NEW BUSINESS:

Key Bank: Mayor Perkins stated the Key Bank interest payment was due by December 20th in the amount of \$1,064. This loan is to be paid off in 2024. Trustee Chatterton asked if this was interest or principal to which Mayor Perkins confirmed interest only.

Gym Use Policy: Clerk Engst provided a new Village Gym Use Application along with Gym Use Requirements that was reviewed by the board. This further clarified fees, cancellation fees and insurance requirements. Trustee Murphy motioned to accept the

changes to both documents to which Trustee Chatterton seconded, Roll taken...carried.

Banner Change Out: Trustee Chatterton and members of the Town of Williamstown Highway Department to change out Village banners and hang Christmas decorations on November 17, 2022, weather permitting. Clerk Engst asked how long this would take to which Trustee Chatterton replied with four hours.

NYCLASS: Trustee Murphy provided a folder of information on New York Cooperative Liquid Assets Securities System (NYCLASS) that she believes is a good idea and asked that Treasurer Dwyer be given the folder to review. Mayor Perkins asked if this was only to benefit the municipality to which Trustee Murphy said no, it will benefit the community. To be reviewed and discussed further.

EXECUTIVE SESSION: N/A

DATES TO REMEMBER:

December 8, 2022 – Quarterly Joint Board Meeting @ 7pm

December 21, 2022 – Village Monthly Board Meeting @ 7pm

December 11, 2022 – Santa & Fiona the Donkey at Fire Station from 10am to 2pm

December 10, 2022 – Last Day at Library for collection of new handmade or store bought mittens/hats/gloves/scarves to be given to APW students in need

December 5, 2022 – Water Meeting in Village Gym @ 6pm

PAYMENT OF BILLS

Trustee Chatterton motioned to pay General Fund vouchers numbers 89-107 in the amount of \$10,590.36. Trustee Murphy seconded, all in favor, motion carried.

Trustee Chatterton motioned to pay Sewer Fund vouchers numbers 79-90 in the amount of \$12,551.25. Trustee Chatterton motioned to pay the T & A fund vouchers numbers 67-77 in the amount of \$2,763.53, which Trustee Murphy seconded, all in favor, motion carried.

ADJOURNMENT: Trustee Murphy motioned to adjourn at 7:53 PM, which was seconded by Trustee Chatterton. Roll taken...carried.

Respectfully Submitted,

Tasia M Engst, Parish Village Clerk