

Village of Parish, Regular Board Meeting

Wednesday December 21, 2022

Mayor Perkins called the meeting to order at 7:00 pm followed by the Pledge of Allegiance. This meeting was in the Village Meeting Room.

Roll Call: Present – Mayor Perkins; Trustee Chatterton; Trustee Murphy; Trustee Welytok; Trustee Harvey; Tasia Engst, Village Clerk

Also Present: Kevin Dwyer, Village Treasurer; Paul Baxter, Tug Hill Circuit Rider; Kenneth Scherrieble, Camden Group; Rodney Perkins, Resident

Approval of Minutes: Trustee Chatterton motioned to approve the regular meetings minutes dated November 16, 2022; seconded by Trustee Murphy, Roll taken...carried.

COMMUNICATION:

Mayor Perkins noted that holiday greetings have been received by several entities. There is an Oswego County Shared Services meeting that either her or Trustee Murphy will be attending on Thursday, December 22nd. Noted Joint Board Meeting information and discussions.

Legislator's Report: None.

CEO Report: Mayor read CEO report. Motioned by Trustee Welytok for approval, seconded by Trustee Chatterton. Roll taken...carried.

Sewer Report: All daily checks and services were conducted as scheduled. Flows entering facility averaged 82,000 gallons per day and peak daily flow for the period was 321,000 gallons/day. Only 1 callback for power outage this month with everything functioning upon leaving. No permit violations this month. Treasurer Dwyer asked about Voucher #105 for a chlorimeter from CPE, that it looks like the Village was charged twice for back in October. One bill already being paid and the other coming up as a late notice to which Clerk Engst did not receive the first time. Scherrieble confirmed that this could be because one had been purchased and was not working so a second was sent. He confirmed the non-working one had not been sent back yet, however, he would make sure it was, so a credit for the second invoice could be received. Trustee Chatterton motions to accept sewer report to which Trustee Murphy seconds. Roll taken...carried.

Tug Hill Report: Paul Baxter presents his report giving updates on the next Salmon Rivers Councils of Governments meeting. Also mentioned was giving SRCG chair, William Potter, and priorities Parish may have that the Tug Hill Commission can help with for the next year. The next Tug Hill Local Government Conference is at Turning Stone Resort on April 6th, 2023. The village Treasurer's computer has been updated and Treasurer Dwyer will have to finalize the Williamson Law setup directly with Williamson. The WWTP computer has also been setup to be installed at the WWTP. Scherrieble says to contact Tom or Mike after the holidays to schedule intall. Trustee Chatterton motioned to accept the Tug Hill report, which was seconded by Trustee Welytok. Roll taken...carried.

PRESENTATIONS: None

GRIEVANCES/CONCERNS: None

UNFINISHED BUSINESS

Water Project: After all of the information was received from Mexico and OCWA regarding water, the next step was to decide who the village would proceed with unless more discussion was to be had. Trustee Murphy motions to accept OCWA as water provider for the village, Trustee Chatterton seconds. Roll Call Taken: Mayor Perkins: Aye; Trustee Welytok: Aye; Trustee Murphy: Aye; Trustee Harvey: Aye; Trustee Chatterton: Aye; Motion Carried.

Camden Group Contract: Mayor Perkins stated that the board needs to meet to discuss questions for contract renewal, Scherrieble says he can meet at 6pm on January 9th or 11th. Everyone to get back to Clerk Engst about date to be scheduled.

EV- NYSERDA: Clerk Engst presented that the electric portion of the original quote was raised by \$2,500 due to rising costs and asks if the board would like to still proceed. She also stated that we finally got our 911 address for the lot she was just waiting on the board approval of the increased project cost. Mayor Perkins stated that even with the increased cost, this project was still a good deal. Clerk Engst also stated that if the board decided against the EV project, the grant money could still be applied to LED lighting for village buildings. The board agreed to move forward with the EV project.

Old Key Bank Building: Clerk Engst gave update on progress of renovation, stating that a new toilet had to be purchased because the second bathroom needed to be reinstalled as it was previously removed. The board questioned why and she responded that the bathroom remaining was attached to what would be considered an office and any business potentially moving in would use it as so, making that bathroom inaccessible to the public. The bathroom off the kitchen/back entrance was the logical place for a public bathroom and should have never been removed. LaRock also purchased a small dehumidifier that is not big enough to do the entire space but could work temporarily or be returned. The board suggested using the dehumidifier in the bank until a permanent solution was found and then it could be used in the village records management room. It was also suggested by the board that the village hall janitor should be checking the dehumidifier in the town records management room as well to be emptied. Clerk Engst updated that Precision Plumbing had suggested a dehumidifying system that worked through the furnace system and also said the water pump had to be replaced. They are working on a quote to the village for what the costs will be for both items.

Limited Access Policy: Tabled until February; currently in review

CARPP: Mayor updated that the town and village will work jointly to get this going again and asked if Trustee Murphy would like to continue being the village representative to which Murphy agreed. Mayor also noted that there will be a public interest meeting on January 14th for anyone who would like to learn more about CARPP.

NYCLASS: Treasurer Dwyer updated that he did some research and in his personal opinion he would not put checking or savings into this but suggested the village 60 day CD that has a .030 rate. He pointed out the bullet points that the board should consider on how to participate and suggests making a transfer prior to the next maturity date. Tabled until January board meeting.

NEW BUSINESS:

Bond Resolution: Clerk Engst stated that a re-approval of the updated WWTP bond resolution was needed due to her missing a filing date by a few days. The previous 2021 bond also needed to have the remaining paperwork submitted due to the previous clerk not having done the filings, this filing was already underway. Roll call vote for re-approval of the updated WWTP bond resolution from \$2.5M to \$4.3M; Roll Call Taken: Mayor Perkins: Aye; Trustee Welytok: Aye; Trustee Murphy: Aye; Trustee Harvey: Aye; Trustee Chatterton: Aye; Motion Carried. Clerk Engst thanked the board for their re-approval.

March 2023 Elections: Mayor Perkins stated that January 3rd, 2023 persons may sign independent nominating petitions, all to be returned to Clerk Engst by February 7th, 2023. Board of Trustees to adopt a resolution abolishing the village registration day to which Trustee Welytok motioned and Trustee Chatterton seconded. All in favor, motion carried. Trustee Chatterton motions to identify the polling place as the Village Gym and the voting hours between Noon and 9pm; Trustee Welytok seconds. All in favor, motion carried.

DeGarmo Way Parking Lot: Vehicles are being left for long periods of time in this lot making it hard for plowing to be done. Mayor Perkins suggested a parking

policy/permit but Trustee Welytok suggested leaving it to overnight parking signage. Board agreed on signage that would state prolonged parking could result in vehicles being towed. Clerk Engst will look into this signage.

Library Board Appointment: Mayor Perkins reads Library President Holland's letter requesting the village board to re-appoint Valerie Wade to the Library board effective for a term from 2023 to 2027. Trustee Chatterton motions to accept Valerie Wade's reappointment to which Trustee Welytok seconds. All in favor, motion carried.

Lease Agreement with Town: Mayor Perkins brings up discussion had at joint board meeting regarding keys. Village board all agrees that keys do not need to be issued to any of the town board members unless they physically work in the building. There is ample time during business hours or whenever Treasurer Dwyer and Clerk Engst are here before or after normal business hours. Board also decided to continue to do the snow removal for the front walk and agreed that they would need to hire somebody to do that snow removal.

Bangall Road Property: A person has shown interest in purchasing the old village dump property out on Bangall Road within the Town of Parish. He is interested in it for hunting property and brief discussion was had on history and property price. Board agreed to the original \$35,000 price for the entire 36.04 acre lot. Clerk Engst to present to the interested party.

Other: (A) Trustee Welytok hands in his old building key & Trustee Murphy confirms she has a building key, will confirm number for Clerk Engst. (B) Clerk Engst presented the proposed quote of \$750 from electrician Brad Richardson to provide and replace the front exterior building light (LED with photo eye) along with provide and replace 3 twin head emergency lights (LED) within the building. The emergency lights being replaced were older style and had died out during the first winter power outage. New lights should last 3-4 hours instead of the previous 45 minutes. Trustee Chatterton motions to approve the quote for \$750 to which Trustee Welytok seconds.

EXECUTIVE SESSION: N/A

DATES TO REMEMBER:

January 14, 2023 – CARPP interest meeting 10-11am

January 15, 2023 – Gym Fundraiser Craft Show 10am-4pm

January 18, 2023 – Village Monthly Board Meeting @ 7pm

PAYMENT OF BILLS

Trustee Chatterton motioned to pay General Fund vouchers numbers 108-122 in the amount of \$14,676.54. Trustee Welytok seconded, all in favor, motion carried.

Trustee Chatterton motioned to pay Sewer Fund vouchers numbers 91-107 in the amount of \$31,292.04. Trustee Welytok seconded, all in favor, motion carried. Trustee Welytok motioned to pay the T & A fund vouchers numbers 78-90 in the amount of \$2,930.94, which Trustee Chatterton seconded, all in favor, motion carried.

RESIGNATION: Trustee Welytok hands in written resignation effective immediately.

ADJOURNMENT: Trustee Chatterton motioned to adjourn at 8:19 PM, which was seconded by Trustee Welytok. Roll taken...carried.

Respectfully Submitted,

Tasia M Engst, Parish Village Clerk