

## RFQ ENGINEERING SERVICES

The Village of Parish, Oswego County, New York, will be accepting statements of qualifications for Engineering Consulting Services in connection with the Village's Wastewater Treatment Plant improvement project

The Village of Parish has received an Order on Consent from the NYS Department of Environmental Conservation (DEC) and must complete improvements to their existing Wastewater treatment plant in accordance with a DEC compliance schedule. Utilizing a qualifications-based process, the Village is now seeking an experienced engineering firm, licensed to New York State, to provide professional engineering services associated with the Village of Parish's wastewater treatment plant improvement project. These services will include an analysis of the cost/benefits of various alternatives including an analysis of a phased capital improvement strategy to connect to Oswego County's proposed Regional Interceptor Sewer project. The selected engineer is expected to provide an amended engineering report outlining any alternatives, design, permitting, bidding, construction phase services for the project for each alternative(s) and will be expected work with DEC on a modified schedule for the consent order.

Financing is anticipated to include Clean Water State Revolving Fund (CWSRF), Water Infrastructure Improvement Act (WIIA), Water Quality Improvement Program (WQIP) and Community Development Block Grant (CDBG) funding at a minimum. The selected engineering firm will be responsible for complying with all funding agencies' requirements.

In keeping with these requirements, the qualifications-based procurement standards for the Procurement of Architectural, Engineering, and Surveying (A/E) Services shall apply. The Village reserves the right to engage one or more firms through this RFQ process based on the specific needs and funding requirements of each phase.

The full Request for Qualifications may be obtained from the Village of Parish, by contacting Mayor Jacqueline Murphy at [villagemayor@parish-ny.us](mailto:villagemayor@parish-ny.us) Monday, Wednesday or Thursday from 9:00 AM to 3:00 PM or by visiting the Village website at <https://villageofparish-ny.us/>.

**All proposals should be marked with the following language: "REQUEST FOR ENGINEERING QUALIFICATIONS – Village of Parish WWTP Improvements"**

Six (6) copies of each Proposal must be transmitted via mail in a sealed envelope AND One (1) copy must be submitted electronically as one file in a PDF format consisting of a Statement of Qualifications per the requirements of the RFQ no later than **1:30 pm Monday June 16, 2025**, the submittal deadline date. Proposals received after that time will not be considered.

Proposals should be submitted to Jacqueline Murphy, Mayor at Village of Parish, 2938 East Main St., Parish, NY 13131 and should also be emailed to [villagemayor@parish-ny.us](mailto:villagemayor@parish-ny.us) with the subject heading **"RFQWWTP Improvements"**.

To be evaluated properly, the following must be addressed in detail:

- **Qualifications** – Availability of qualified personnel and capacity of the firm to carry out professional engineering services.
- **Experience** – Experience and technical expertise of the firm and its personnel as well as information regarding projects previously undertaken, including the types and cost of projects.

- **Scope of Services** – Summarize scope and type of services understanding of program and tasks.

The Village of Parish is an Equal Opportunity Provider and Employer. The Village encourages Section 3 Businesses, Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit qualifications.

The Village of Parish will award a contract to the engineering firm deemed most qualified to provide services as requested. The contract will include scope and extent of work as well as other essential requirements.

The Village of Parish reserves the right to reject any and all proposals.

**Village of Parish**

**County of Oswego, State of New York**

**Dated: May 26, 2025**

**Jacqueline Murphy, Mayor**