

Village of Parish
Regular Board Meeting
Wednesday April 18, 2018

Mayor Perkins called the meeting to order at 7:09 pm followed by the Pledge of Allegiance.

Roll Call: Present – Mayor Perkins, Trustee Zender, Trustee Murphy, Trustee Houghton, Trustee Cusson-LaRue and Evelyn M. Stelmashuck, Village Clerk.

Also Present: Tom Bullard & Ken Scherrieble, Camden Group; Paul Baxter, Tug Hill Circuit Rider; John Dunham, Councilor; Doug Miller, Water Engineer; Jay Grasso, Grant Writer; Attorney Ventre.

Approval of Minutes: Trustee Zender motioned to accept the March 21, 2018 Regular Board Meeting minutes, which was seconded by Trustee Murphy. Roll taken... carried.

Approval of Minutes: Trustee Murphy motioned to accept the minutes of the Public Hearing, Local Law #1 dealing with the clerk's residency, which was seconded by Trustee Zender. Roll taken... carried.

Approval of Minutes: Trustee Zender motioned to accept the April 4, 2018 Special Meeting minutes of the Town and Village, which was seconded by Trustee Cusson-LaRue. Roll taken... carried.

Approval of Minutes: Trustee Cusson-LaRue motioned to accept the April 11, 2018 Bubis Public Hearing minutes, which was seconded by Trustee Zender. Roll taken... carried.

Approval of Minutes: Trustee Cusson-LaRue motioned to accept the April 11, 2018 Budget Public Hearing minutes, which was seconded by Trustee Zender. Roll taken... carried.

Communications:

Mayor Perkins said the County dropped off literature to hand out to residents about special drop off days/times for special waste at the Bristol Hill landfill.

Presentations: Doug Miller gave an update on the water project.

REPORTS

Legislator: Dave Holst was not present.

Sewer Plant: Ken went over the written report of the Camden Group. He said the NRC is all out. He said they have been fixing pumps and that they can't run on one blower in the winter anymore. They are losing air between the buildings. An underground pipe has to be replaced. We passed the SPEDS report this month. Trustee Zender motioned to accept the Camden Group report, which was seconded by Trustee Houghton. Roll taken... carried.

Building Inspector/CEO- CEO Bennett went over his report. CEO Bennett said we need a Local Law for signs and the old moratorium for the manufactured homes has expired so we need to vote for a new one.

CEO Bennett said we need a Local Law for colored coded caps for sewer vents.

George said Mr. Bernys was interested in the vacant alternate seat on the Planning Board. Trustee Murphy motioned to appoint Mr. Bernys as an alternate for the Planning Board, which was seconded by Trustee Houghton. Roll taken... carried.

Trustee Zender motioned to accept the CEO's report, which was seconded by Trustee Houghton. Roll taken... carried.

Tug Hill- Paul went over his report:

- Paul thanked everyone who attended the TugHill Conference. He said it was very successful and they are planning next year's.

- Headwaters the annual TugHill Commission report went out on March 22, 2018. Anyone not receiving one via email or hard copy see Paul.
- The TugHill Commission and Lewis County Planning Department are hosting a workshop on Grant Preparedness on Monday April 30, 2018 at 6:00 pm at the Port Leyden Fire Hall. RSVP's are appreciated, to planner Casandra Buell, Lewis County Planning Dept. @ 315-376-5919 or email casandrabuell@lewiscounty.ny.gov.
- The day is approaching for the once –every-five years survey of local government leaders. The Commission appreciates everyone taking the time to fill these out.
- The TugHill COG's and the Commission will meet on Wednesday May 30 in Redfield. Invitations will go out closer to the date.
- Paul attended the Os. Co. Shared Services Panel, which met on March 7 at CiTi in Mexico. The next meeting will possibly be April 5.
- Paul recently assisted Mayor Perkins in accessing the statewide webcast of the joint NYS Dept. of State/Northern Border Regional Commission presentation of grant opportunities through NBRC.
- Paul continues to go through the old electronics pile on the balcony. He said not everything has been labeled and this needs to be done.
- The Clerk asked Paul to help her with a Webinar.

Trustee Zender motioned to accept the April 2018 Tug Hill report, which was seconded by Trustee Cusson-LaRue. Roll taken... carried.

UNFINISHED BUSINESS

Water Project: Trustee Zender made a motion to approve the preliminary water project plans with the intent to move forward. Vote taken: Houghton-aye, Cusson-LaRue-aye, Murphy-abstain, Zender-Aye and Mayor Perkins-aye.

Bubis Property Bids: Pro 1 had the lowest bid out of 3. If they show proof of vehicle insurance and do the state spec sheets they will get the job of the clean-up and removal of all structures on the Bubis property.

Local Law #2-Trustee Murphy made a motion to amend Local Law #1 of 2017 which deals with signs within the Village, which was seconded by Trustee Houghton. Roll taken... carried.

Manufactured Homes Overlay- Trustee Zender made a motion to present the Manufactured Homes Overlay, one to establish a zone to allow Manufactured Homes within the Village of Parish which was seconded by Trustee Houghton. . Roll taken... carried.

Manufactured Homes Moratorium-Mayor Perkins made a motion to present a six month (180) days) moratorium, which would allow no one to put up a Manufactured Home in this time period within the Village and it would allow time to establish a new Local Law pertaining to Manufactured Homes within the Village of Parish which was seconded by Trustee Houghton. Roll taken... carried.

Projects: We want to do paving on Tannery Hill, Edick Pond Drive and Union Street. We can use our CHIPS monies for our road projects. Sand is filling the water drains on Main Street. We need to get them cleaned.

Other: None.

NEW BUSINESS

Budget: Trustee Cusson-LaRue made a motion to accept the budget which was seconded by Trustee Murphy. Roll taken... carried.

Parks: Bruce Lewis said he will no longer be able to take care of the Village Parks. We will ask Jonathon Wade or Preston Martin if they are interested in the caretaker's job of the parks. There is poison ivy at Veteran's Park.

Chase Bank: Trustee Zender made a motion to allow Kevin to pay the Chase Bank payment which was seconded by Trustee Cusson-LaRue. Roll taken... carried.

Basement Project: Trustee Cusson-LaRue made a motion to get RFP's for the basement project, which was seconded by Trustee Zender. Roll taken... carried.

Library Project: Mayor Perkins contacted Karen Oakes from the Library Board to say they need to pass everything by us that deals with the library expansion.

Other: The Clerk told the Board about the damage done at the Village Office building from the strong winds we had. The flagpole was snapped in two and a 15 ft. piece of metal siding was ripped from the front of the building.

Jay Grasso, the grant writer for the Town, said he thinks the Village could get a grant to fix the village's sidewalks.

DATES TO REMEMBER:

May 03, 2018- BOCES- Consolidated Services

May 16, 2018-Monthly Board meeting @ 7:00 pm.

May 26, 2018- Community-wide yard sale

June 2, 2018- Village/Town Clean-up Day

PAYMENT OF BILLS

- Trustee Houghton motioned to pay General fund vouchers numbers 193-20 in the amount of \$20,606.86. Trustee Murphy seconded, all in favor, motion carried.
- Trustee Houghton motioned to pay Sewer fund vouchers numbers 121-129 in the amount of \$6,768.55. Trustee Murphy seconded, all in favor, motion carried.
- Trustee Houghton motioned to pay the T & A fund vouchers numbers 120-126 in the amount of \$2,005.07. Trustee Murphy seconded, all in favor, motion carried.

ADJOURNMENT: Trustee Houghton motioned to adjourn at 8:30 pm, which was seconded by Trustee Murphy, all in favor, motion, carried.

Respectfully Submitted,

Evelyn M. Stelmashuck, Parish Village Clerk