

## Village of Parish, Regular Board Meeting

Wednesday August 17, 2022

Mayor Perkins called the meeting to order at 7:02 pm followed by the Pledge of Allegiance. This meeting was in the Village Court.

**Roll Call:** Present – Mayor Perkins; Trustee Murphy; Trustee Welytok; Trustee Louer; Tasia Engst, Village Clerk

**Also Present:** Paul Baxter, Tug Hill Circuit Rider; Tom Bullard, Camden Group; Kenneth Sherrieble, Camden Group; William Hammacher, Village/Town CEO; Susan Halbritter, QCN Reporter; (Via Zoom) Steve Ganetis, Village Attorney

**Approval of Minutes:** Trustee Louer Motions for Approval of June’s Regular Board Meeting Minutes, Trustee Welytok seconds, Roll taken...carried; Trustee Louer Motions for Approval of July’s Regular Board Meeting Minutes, Trustee Murphy seconds, Roll taken...carried

### COMMUNICATION:

Mayor announced the Parish Olde Home Day was a success and a special thank you to Shannon Masters for her continued effort with this event.

**Legislator’s Report:** None.

**Sewer Report:** North Railroad Lift Station issues could be because of bridge work; Koester came in and cleaned/cleared tank; Camden Group suggested regular cleaning every 5 years. Board asked is this could be put into a regular maintenance schedule to which Camden Group confirmed, to be supplied to Village. Camden Group asked for approval on wet hauling transfer and basic cleaning for 2 lift stations. The wet hauling transfer process was discussed and also plans to budget for proposed \$26,400 every 5 years. Cleaning of the 2 lift stations for \$6,870 was also discussed for future budget. Trustee Louer motions to accept both cleaning proposals for current concerns to which Trustee Welytok seconds, Roll Taken...Carried. Tom Bullard said that the ammonia test failed however this was prior to the lift station clean-out, should pass next test. Trustee Louer motions to accept sewer report to which Trustee Welytok seconds. Roll taken...carried.

**CEO Report:** William Hammacher read CEO report; Motioned by Trustee Louer for approval, seconded by Trustee Murphy. Roll taken...carried.

**Tug Hill Report:** Rep. Paul Baxter read report; Tug Hill recreation guide has issued new revised printings. There is currently an opening for a Projects Specialist and applications are open until September 1, 2022. Brief discussion on the NY Forward grant program that the Village has sent a Letter Of Intent, to which Tug Hill is assisting with the application process. Tug Hill Commission has released a new paper on regulating short-term rentals. Trustee Louer motioned to accept the Tug Hill report, which was seconded by Trustee Murphy, Roll taken...carried.

**PRESENTATIONS:** None

**GRIEVANCES/CONCERNS:** None

## UNFINISHED BUSINESS

**Property:** (A) **North Railroad Street Pole Barn Sewer Status:** On Hold, to discuss with Kevin Dwyer, Village Treasurer. (B) **Key Bank Building:** Still waiting on Leon LaRock to confirm what is being done about dehumidifer; New building keys may need to be made.

**Contract Renewal:** Camden Group's contract will be approved by Village Board once the previously requested PM schedule is provided to the Village.

**Appointments:** Upon resignation of previous clerk, Evelyn Stelmashuck, the appointment of Tasia Engst as Village Clerk was made. Trustee Murphy motions to accept to which Trustee Louer seconds, Roll taken...Carried.

## **NEW BUSINESS:**

**WWTP:** Siewert preventative maintenance proposal for pump stations in the amount of \$3,708, Trustee Louer motions to accept proposal to which Trustee Welytok seconds, Roll Taken...carried

**Property:** Mill Street Corner: Trustee Louer asked about any zoning issues and costs related to property, Steve Ganetis confirmed village will need to pay for the transfer cost, however there are no zoning issues at this time. CEO Hammacher discussed a possible code penalty for overgrowth on the property by end of the month. Board discussed use of this property for an alternative for EV Charging Station location as it may make more sense than the church location. Also discussed taking care of overgrowth issue prior to the date received by CEO Hammacher. Trustee Welytok proposed acceptance of property to which Trustee Louer seconds, Roll Taken...carried.

**NY Forward:** Village Clerk Engst stated that LOI was submitted to the State for approval on 8/10 and the Village was approved for office hours with Bergmann Architects to start working on application process. Committee for this grant is being formed with Village Businesses and the Tug Hill Commission to work on application. First meeting with Bergmann is scheduled for two weeks. Trustees Louer & Welytok confirm to taking part in committee as well.

**Committees:** Village Water Committee formation meeting dates discussed, First meeting suggested date of 9/1/22.

**NYSERDA:** Trustee Chatterton met with EV Charging Station Rep at the church location, Mayor Perkins said that she was awaiting quote from the Rep; More discussion on the Miller Street property being a better fit and that Rep needs to be contacted to look at this location as well.

**Office:** Records Room Transfer will be started by Trustee Murphy on 8/18. Trustee Welytok proposed going digital with files. Trustee Murphy and Village Clerk Engst both agreed this would be beneficial. Paul Baxter also agreed this was possible. Discussion of how to proceed and what things to be aware of for proper records management.

**Other:** (A) Canfield Park: Tree trimming work order was to be fulfilled by National Grid; Trustee Welytok confirmed that new leads need to be installed for Christmas lights, Tasia Engst, Village Clerk will follow up with National Grid for new work order. (B) Welcome Sign: Sign near Trustee Louer's still needs to be worked on. (C) Village Hall front entry door needs work so Legal Notice of Bid Procurement will be issued for refurbishment or replacement options.

**EXECUTIVE SESSION:** None

**DATES TO REMEMBER:**

September 21, 2022 -Village Board Monthly Meeting @ 7 PM.

September 8, 2022 – Quarterly Joint Board Meeting

**PAYMENT OF BILLS**

Trustee Welytok motioned to pay General Fund vouchers numbers 37-55 in the amount of \$11,029.42. Trustee Louer seconded, Roll taken...carried.

Trustee Welytok motioned to pay Sewer Fund vouchers numbers 32-48 in the amount of \$46,609.21 Trustee Louer seconded, Roll Taken...carried.

Trustee Welytok motioned to pay the T & A fund vouchers numbers 32-42 in the amount of \$2,735.83, which Trustee Louer seconded, Roll Taken...carried.

Trust Murphy motioned to pay the Salmon River Fund in the amount of \$3,652.28, which Trustee Welytok seconded, Roll Taken...carried.

**ADJOURNMENT:** Trustee Welytok motioned to adjourn at 8:12 PM, which was seconded by Trustee Louer. Roll taken...carried.

Respectfully Submitted,

Tasia M. Engst, Parish Village Clerk