

Village of Parish, NY
Organizational Meeting
April 9, 2025, 5:55 PM

Meeting Opened at 6:02 PM

Present: Mayor Murphy, Trustee Brown, Trustee Youngman, Trustee Lapira, Trustee Eldred;
Village Treasurer, Kevin Dyer; Village Clerk, Daniel Ingles Excused: _____

Following Recommendations

Deputy Mayor: Gordon Youngman III Registrar of Vital Statistics: Kelly Reader-Petit
Clerk: Daniel Ingles Village Historian: M. Bridgett Swartz
Treasurer: Kevin Dwyer Records Management Officer: Daniel Ingles
Deputy Clerk: Evelyn Stelmashuck Marriage Officer: Evelyn Stelmashuck
Codes Inspector: William Hamacher Emergency Coordinator: Fire Chief
Assessor: Denise Trudell Meeting Date/Time: Third Wednesday/month @ 6:00PM
Attorney: Steve Ganetis Milage Rate: .70 cents/mile
Official Newspaper: Queen Central News Official Banking Institution: Pathfinder
Approval for the Above Items: Motion: Trustee Brown, 2nd: Trustee Eldred

Adoption of the Following Items:

Utility, Postage & Shipping charges may be paid prior to auditing yes/ no

Motion: Trustee Brown 2nd: Trustee Youngman

Inter-Municipal Agreement; Motion: Trustee Brown 2nd: Trustee Eldred

Village Office Lease Agreement (Between Village & Town) modification on the second term extension of \$500.00 be added

Motion: Trustee Brown 2nd: Trustee Youngman

Special Meetings- The method of Notification to Board members for emergency meetings in less than 72 hours is by email, phone, local posting sites, web pages & News media if possible

POLICIES TO ADOPT:

Procurement Policy- Read/Review, sign; Motion to accept: Trustee Youngman 2nd: Trustee Eldred

Investment Policy- Read/Review, sign; Motion to accept: Trustee Young man 2nd: Trustee Lapira

Policies for: Bio-Terror Previous Protocols, Internet Policy, Workplace Violence, Drug Free workplace- read each/discuss, sign; Motion to accept: Trustee Youngman 2nd: Trustee Eldred

Conflict of Interest- Read/Review, sign; Motion to Accept: Trustee Young man 2nd: Trustee Eldred

Discrimination/Sexual Harassment Prevention Policy Read/Review;

Motion: Trustee Youngman 2nd: Trustee Brown

Packets containing policies have been distributed to each employee for review. Please read/ sign and keep available or return to clerk for safe keeping. Knowledge of these policies is the responsibility of each employee. All employees must see the clerk to sign the Oath Card within 30 days of the Election.

Adjournment: 6:07 Motion: Trustee Eldred 2nd: Trustee Brown